



Property Damage Claim Form

Department of Transportation and Infrastructure

An investigation is required when a claim is submitted. The investigation or acceptance of a submitted claim is not an admission of liability, and there is no guarantee of a payout or settlement upon acceptance of a claim. Only claims with all the requested documentation and information will be investigated. Claims should be submitted soon after the incident to allow for a detailed investigation and to avoid missing a claim or action submission deadline.

| Claimant Details | | |
|------------------|-------------|----------|
| Name | Address | |
| Phone 1 | City | Province |
| Phone 2 | Postal Code | |
| Email | | |

| Incident Details | |
|-------------------------------------------------------------------------------------------|------|
| Date | Time |
| Road Name | |
| Location OR distance to nearest noticeable landmark (intersection, bridge, civic address) | |
| Description of Incident/ Damages | |

| Required Documentation / Information | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| <p>Claimant is required to provide all documents to support their claim. Failure to provide complete information and/or supporting documents may delay the investigation of your claim or have your claim returned due to insufficient information.</p> | |
| 1 Attach photocopy of vehicle registration | 3 Attach copies of estimates or invoices |
| 2 Attach photos of alleged vehicle damages | 4 Attach photos of highway deficiency |

| Vehicle Information | |
|--------------------------------------------------|---------------------|
| Vehicle Plate Number | Province |
| Insurance Company | Policy/Claim Number |
| If Police Attended, quote Detachment/File number | |
| Witness Name | Witness Phone |
| Witness Address | |
| Other Vehicle (s) Involved | |
| Claimant's Signature | Date |

The personal information collected on this form is directly related to, and is necessary for, the administration of the Department of Transportation and Infrastructure Damage Claims Unit. The information collected will be used to assess and report on the incident described and cannot be guaranteed to be kept confidential. Any information collected is subject to be disclosed through the New Brunswick *Right to Information and Protection of Privacy Act* ("RTIPPA"), which states that any person is entitled to request and receive information related to the public business of public bodies; have access to records containing personal information about themselves; or request corrections to records containing personal information about themselves in the custody and control of public bodies in accordance with the provisions of the RTIPPA. For more information, please contact the Damage Claims Unit at 506-453-3939.

SEND TO: Damage Claims and Court Services,
 Department of Transportation and Infrastructure, P.O. Box 6000, Fredericton, NB E3B 5H1, DTI.damageclaims@gnb.ca