

Section 1 – General information

1	Applicant's name:	(Print)
	Contractor's name:	(Print)
2	Mailing Address:	(Street/P.O. Box)
		(City/Town/Province/Postal code)
3	Phone number(s):	(Home number)
		(Business number/Cell number)
4	Fax or email:	(Business/Other)

Section 2 – Location information

1	County:	
2	Parish:	
3	Route/Road name:	
4	PID of subject property:	

Section 3 – Intended use

1	Reason for permit:	
2	Proposed method of installation/construction:	
3	Proposed date of construction:	
4	Estimated duration of construction:	

Application directions

1. Complete the form and submit to the Department of Transportation and Infrastructure district office along with the **application fee of \$100.00**. Please make the cheque payable to **Minister of Finance**.
2. Attach all **final** construction plans, specifications, sketches and property maps (including pids) to the application form. **Submission of revised construction plans during the review process will restart the review process thereby increasing review time.**
3. Application forms and fees will be forwarded by the districts to the Property Services Branch of the Department of Transportation and Infrastructure.
4. Please allow a **minimum** of 12 weeks for application processing.

Signature of applicant _____ Date of submission _____

For internal office use

Date received at Property Services Branch: _____

Highway Corridor Manager: _____

The space below is to be used by the applicant/contractor for a sketch (for complex projects please attached final construction plans to this application).

The sketch shall show:

1. Location of installation in relation to highway
2. Name and number of highway and the right-of-way limits for both sides of highway
3. Service New Brunswick property identification number (PID)
4. Property lines of all adjacent lands
5. The approximate north point of the sketch
6. Any major water course
7. Alignment chainage (for installations of more than 50 meters), otherwise distances of installation
8. All crossings of the highway and proposed construction method of crossing
9. All other requirements as identified by the *Highway Usage Regulation – Highway Act*

Contacts:

NB Department of Transportation and Infrastructure

Property Services Branch
P.O. Box 6000
Fredericton NB E3B 5H1
Tel: 506-453-3939
Fax: 506-444-5207

District 1

Bathurst
P.O. Box 476
Bathurst, NB E2A 3Z4
Tel: 506-547-2144
Tel: 1-888-624-7077
Fax: 506-548-2838

District 2

Miramichi
P.O. Box 248, Chatham Station
Miramichi, NB E1N 3A6
Tel: 506-778-6046
Tel: 1-888-787-3133
Fax: 506-773-6368

District 3

Moncton
P.O. Box 129
Moncton, NB E1C 8R9
Tel: 506-856-2000
Tel: 1-888-679-4044
Fax: 506-856-2019

District 4

Saint John
50 Crown Street, Suite 105
Saint John, NB E2L 2X6
Tel: 506-643-7463
Tel: 1-888-915-1011
Fax: 506-643-7464

District 5

Fredericton
P.O. Box 6000
Fredericton, NB E3B 5H1
Tel: 506-453-2611
Tel: 1-888-922-9399
Fax: 506-453-7905

District 6

Edmundston
P.O. Box 308
Edmundston, NB E3V 3K9
Tel: 506-735-2050
Tel: 1-888-767-9899
Fax: 506-735-2051