SPEC NOTE: Items in brackets [ ] require editing. Delete brackets in final version.

SPEC NOTE: These tender documents are intended for general construction work for stipulated price. On rare occasions, DTI project manager may require a unit price contract. In this case, tender form “F” will need to be replaced by tender form “F – unit price” available on DTI Buildings website, and reference to “stipulated sum” will have to be changed to “unit price” in spec section 01 00 01, under item titled “summary of work” All changes or any special bidding criteria added to this document should be reviewed by the Department of Transportation and Infrastructure - Buildings Division.

SPEC NOTE: Edit to suit tender.

NAME OF BIDDER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Minister of Transportation and Infrastructure

Province of New Brunswick

Fredericton, New Brunswick

# TENDER PRICE

## I/WE, the undersigned, having carefully examined all the Contract Documents and having examined the site and conditions affecting the work, hereby tender and offer to enter into a contract and agree to furnish all materials, labour, equipment, and services necessary to complete the entire work in accordance with all the requirements of the official tendering documents, for the Stipulated Sum of:

$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Write out in numbers. Amount above is in Canadian funds and it excludes HST)

SPEC NOTE: Paragraph 1.1.2 applies only to projects estimated equal or greater than $500,000. Delete paragraph 1.1.2 when projects are estimated less than $500,000 and for Projects "by Invitation". Coordinate with Section 00 21 13 – INSTRUCTIONS TO BIDDERS and Section 00 21 14 – INSTRUCTIONS AUX SOUMISSIONNAIRES.

## I/WE include herewith a Bid Bond in the amount of ten percent (10%) of the total tender price.

SPEC NOTE: Paragraph 1.1.3 applies only to projects estimated less than $500,000 and for Projects "by Invitation". Delete paragraph 1.1.3 when projects are estimated equal to or greater than $500,000.

SPEC NOTE: Edit paragraph 1.1.3 according to the Department of Transportation and Infrastructure - Buildings Division Project Manager and requirements of Section 00 21 13 – INSTRUCTIONS TO BIDDERS and Section 00 21 14 – INSTRUCTIONS AUX SOUMISSIONNAIRES. The Department of Transportation and Infrastructure - Buildings Division Project Manager may limit the bid security to be a "Bid Bond only" even if project is estimated less than $500,000, depending on the project requirements.

## I/WE include herewith a Bid Bond, Certified Cheque, Bank Draft, Money Order or Irrevocable Standby Letter of Credit in the amount of ten percent (10%) of the total tender price.

## I/WE have examined all Addenda issued for this tender and our bid price includes all labour, materials, etc., as called for and/or implied by said Addenda.

SPEC NOTE: Delete article 1.2 BID DEPOSITORY PRICES when Sub-Trades are not required through the bid depository. Coordinate with the Department of Transportation and Infrastructure - Buildings Division Project Manager. When this article is applicable, coordinate with Section 00 21 13 – INSTRUCTIONS TO BIDDERS, article “BID DEPOSITORY TENDERS” and Section 00 21 14 – INSTRUCTIONS AUX SOUMISSIONNAIRES, article “BUREAU DÉPOSITAIRE DES SOUMISSIONS”.

# BID DEPOSITORY PRICES

## The tender price includes the following sub-trade prices as tendered through the Bid Depository. The specification sections covered by each sub-trade is listed in article [1.10] “BID DEPOSITORY TENDERS” of Section 00 21 13 – INSTRUCTIONS TO BIDDERS and in article [1.10] “BUREAU DÉPOISITAIRE DES SOUMISSIONS” of Section 00 21 14 – INSTRUCTIONS AUX SOUMISSIONNAIRES.

 SUB-TRADE SUB-CONTRACTOR PRICE

 [example of sub-trades]

 Structural Steel \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (name of sub-contractor) (write out in numbers)

 Masonry $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (name of sub-contractor) (write out in numbers)

 (Amounts above are in Canadian funds and they exclude HST)

## If no valid price was received through the Bid Depository for any of the above listed sub-trades; we have identified our sub-contractor and the price for the sub-trade.

SPEC NOTE: Following paragraph - Confirm with and get prior approval from Department of Transportation and Infrastructure - Buildings Division Project Manager before using this requirement. Delete completely when not required. Coordinate with Section 00 21 13 - INSTRUCTIONS TO BIDDERS, article “BID DEPOSITORY TENDERS”, Section 00 21 14 – INSTRUCTIONS AUX SOUMISSIONNAIRES, article “BUREAU DÉPOSITAIRE DES SOUMISSIONS” and Section 00 43 00 - SUPPLEMENTARY INFORMATION, article “STRUCTURAL STEEL THIRD PARTY QUALITY ASSURANCE CERTIFICATION”.

## I/We have read the requirements for the structural steel fabricator to have an independent 3rd party audited quality assurance program in place at the time of bidding.

# UNIT PRICES

SPEC NOTE: Consultants may specify unit, separate or alternate prices. Use of unit, separate and alternate prices are to be used only with approval of the Department of Transportation and Infrastructure - Buildings Division Project Manager.

SPEC NOTE: Price shopping in the "Tender Form" only gives more reason or chances for REJECTIONS. Consultants or Specification Writers should use supplementary info whenever possible.

## Should the Owner decide to change the scope of work, the owner reserves the right to adjust the tender price accordingly, using the following unit prices. Unit prices include all work, material and related work specified under applicable section for each unit.

SPEC NOTE: List items for which unit prices are required from (for example: Window). Ensure unit is clearly defined in specifications and drawings.

 UNITS PRICE PER UNIT

 [eg. Window Type "A"] $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (write out in numbers)

 (Amount above is in Canadian funds and it excludes HST)

SPEC NOTE: Delete “SEPARATE PRICES” and “ALTERNATE PRICES” when not required. Coordinate with the Department of Transportation and Infrastructure - Buildings Division Project Manager.

# SEPARATE PRICES

## Should the Owner decide to increase the scope of the work, the owner reserves the right to adjust the tender price accordingly using the following separate prices. Separate prices include all work, materials, related work specified under applicable sections and contractor's overhead and profit:

### Separate prices are not included in the tender price.

### Separate Price #1: [Describe the scope of work and conditions required for this separate price, reference specification section(s) where specified.]

 $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (write out in numbers)

 (Amount above is in Canadian funds and it excludes HST)

# ALTERNATE PRICES

## In lieu of [product] specified in Section [\_\_\_\_\_] using the alternate [product] specified in Section [\_\_\_\_\_] and making all subsequent changes as required [describe] our total tender price would be changed by:

 **ADD to Tender Price:**

 $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (write out in numbers)

 (Amount above is in Canadian funds and it excludes HST. A dollar amount must be entered even if it's $0.00)

 or

 **DEDUCT from Tender Price:**

 $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (write out in numbers)

 (Amount above is in Canadian funds and it excludes HST. A dollar amount must be entered even if it's $0.00)

# SUB CONTRACTORS

SPEC NOTE: Article “SUB CONTRACTORS” is rarely used and delete when not applicable. Use only when requested by DTI project manager. Delete when using Bid Depository. This article may be used when there are no Sub-Trades required in the Bid Depository and Sub-Contractor information is still required by DTI; for example, on projects estimated less than $500,000. Get list of Sub-Trades required from the DTI project manager. Consultants requiring prices for their cost estimating databank need to use Section 00 43 00 -SUPPLEMENTARY INFORMATION and not this article.

## Provide the names of the sub-contractors performing the following work.

## Where the following work is performed using the General Contractor's own forces, provide a letter indicating qualification requirements are met with the tender. Failure to do so will result in rejection of tender.

## After bid closing, a change in sub-contractors from this list will require permission in writing from Engineer - Architect.

 Sub-Trade Sub-Contractors

 [insert sub trade] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SPEC NOTE: Leave safety certification clause requirements. Delete only for projects "by invitation".

# SAFETY CERTIFICATION

## I/We acknowledge the requirement for Construction Safety Certification in accordance with Section 01 35 30 – HEALTH AND SAFETY and have attached a NBCSA letter of Good Standing or approved alternative as evidence of compliance for all projects with a tender value greater than $100,000.

# DEBTOR

## I/We acknowledge that Bids found to include a false representation with respect to the bidder’s Debtor status, and bids from Debtors, may, in the absolute discretion of the Minister, be immediately disqualified. Refer to Section 00 22 13 – SUPPLEMENTARY INSTRUCTIONS TO BIDDERS, article 1.9 “DEBTOR”.

# AGREEMENT

## I/WE further agree that this tender is to continue "open to acceptance" and irrevocable until twenty-one (21) days after the day set for opening of tenders.

SPEC NOTE: Remove paragraph “Cash Allowance” when it is not specified. Confirm with the Department of Transportation and Infrastructure - Buildings Division Project Manager. Coordinate with article “ALLOWANCES” of Section 01 00 01 - PROJECT SPECIFIC GENERAL REQUIREMENTS.

## I/We acknowledge the Cash Allowance Specified in Section 01 00 01 - PROJECT SPECIFIC GENERAL REQUIREMENTS and certify that it is included in our tender price.

SPEC NOTE: Insert project completion date in space provided. Ensure completion date is reasonable and coordinated with the Department of Transportation and Infrastructure - Buildings Division Project Manager.

## I/We agree to be substantially completed and ready for occupancy by Owner no later than [month, day, year].

## I/We have read the latest version of the "Standard Specification" document available from the Province of New Brunswick's web page and as described in Section 00 21 13 – INSTRUCTIONS TO BIDDERS and in Section 00 21 14 – INSTRUCTIONS AUX SOUMISSIONNAIRES.

SPEC NOTE: Delete paragraph "Infection control / prevention plan" when not required. Edit to suit when applicable. Most projects requiring such are in hospitals and nursing homes. When in doubt, confirm with project manager.

## I/We acknowledge the requirements for infection control/prevention as per Section 00 43 00 - SUPPLEMENTARY INFORMATION.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 FIRM NAME PRINTED

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 ADDRESS POSTAL CODE

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 TELEPHONE NO. E-MAIL ADDRESS

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 AUTHORIZED OFFICIAL NAME PRINTED

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 SIGNATURE OF AUTHORIZED OFFICIAL

 This\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Year\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (day) (month) (year)