

COVID-19 EMERGENCY SUPPORT FUND

APPLICATION/ATTESTATION FORM

The sport sector across Canada is presently facing significant financial pressures due to the COVID-19 pandemic. In the spring, the Federal Government announced a [COVID-19 Emergency Support Fund for Sport Organizations](#). The Department of Tourism, Heritage and Culture (Sport and Recreation Branch) has collaborated with Sport Canada to provide emergency financial support to the New Brunswick sport sector. From this collaboration the Department is providing a “COVID-19 Emergency Support Fund”.

Objectives:

- To support sport organizations that have been significantly impacted by COVID-19;
- To maintain jobs and support the operational continuity of organizations whose cash flow and short-term operational viability have been negatively impacted by COVID-19; and
- to stabilize a sector that is an important contributor to the New Brunswick and Canadian economy.

Who is eligible to apply:

- Provincial sport organizations and member clubs/associations
- Incorporated or duly constituted not-for-profit sport and recreation organizations

Who is ineligible to apply:

- For-profit organizations
- Professional sport organizations
- Municipalities or facility owners
- Religious, educational or political organizations

Process to apply:

Regional/Community Clubs and Associations: Please forward application to your regional Government of New Brunswick sport and recreation office (List – [English/French](#)). Please include “**COVID-19 Emergency Fund**” in the email subject line.

Provincial Organizations: Please forward application to SR/SL@gnb.ca. Please include “**COVID-19 Emergency Fund**” in the email subject line.

Applications must be received by 11:59 p.m. on Friday, January 22nd, 2021

Note: - Eligible groups may apply for support at any time up until the deadline date.
- Funding amounts will be dependent on volume of applications and level of financial need.

FUNDING CONDITIONS

This funding is subject to the following terms and conditions:

- The funds are not to be used to cover financial impact supported by any other government COVID-19 emergency measures, including but not limited to the Canada Emergency Response Benefit, the Canada Emergency Wage Subsidy, the Canada Emergency Business Account, and the Canada Emergency Commercial Rent Assistance for small businesses.
- Any funding received from any other funding sources (government or non-government) to address COVID-19 must be declared and shown in the income statement.
- Expenditures must reflect normal activities in comparison with previous yearly operations; Extraordinary capital expenses are not eligible.
- Your organization will make every effort to remain operational; the funding provided will help ensure a continuity of operations, enabling your organization to continue contributing to the sector in the future.
- Your organization may be required to provide last year's financial statement or to submit, within the next 12-months, a financial statement that has been reviewed by a qualified independent source.

Please contact the Sport and Recreation Branch of the Department of Tourism, Heritage and Culture with any questions you have related to your specific needs. www.gnb.ca

APPLICANT INFORMATION

Name of organization:

Date of incorporation (if applicable):

Contact person and title:

Chair or President of the organization:

Organization Address:

Postal Code:

Telephone:

Email:

ASSESSMENT OF NEEDS

Please provide the following documents:

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Year to date income statement (April 1 st , 2020 to current) including revenue and expense projections through March 31, 2021. |
| <input type="checkbox"/> | Organization enrolment form (Click on this link for fillable form) |

- An income statement is a report that shows the amount of revenue that was earned over a period of time (usually a year) and the amount of expenses incurred over the same period of time. Only activities between April 1, 2020 and March 31, 2021 are eligible for this funding.

Amount received from other government emergency measures to address COVID-19: _____ \$

Amount requested from the Covid-19 Emergency Support Fund: _____ \$

*This amount should represent the deficit ("loss") for the period.

Description of what caused the financial impact resulting from COVID-19 (i.e. loss of major fundraiser; dramatic reduction of registration fees for period yet fixed costs continued; loss of programming fees, etc.)

ATTESTATION

(to be completed by the person authorized to sign on behalf of the organization):

- I declare that the organization has been negatively impacted by COVID-19, which has resulted in financial hardship, and that there is a need for additional funding to ensure continuity of operations.
- I declare that support through this program is a necessary supplement to the financial relief currently being received by the organization.
- I declare that the organization is not receiving funding from multiple sources to cover the same costs.
- I acknowledge that making a false declaration is a criminal offense.

Name (Print)

Signature

Date

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