



DEPARTMENTS OF EDUCATION AND EARLY CHILDHOOD DEVELOPMENT
AND TOURISM, HERITAGE AND CULTURE

ARTIST-IN-RESIDENCY SCHOOL PROGRAM 2021 – 2022
GUIDELINES

Deadline: October 1, 2021 (No later than 11:59 pm)
Applications received after this time will not be considered.

Applications must be emailed to culture@gnb.ca and Andrea.Gaujacq@gnb.ca

COVID-19 NOTE

Proposed projects must ensure all physical distancing, self-isolation directives and COVID-19 [regulations](#) in place by the Province of New Brunswick are respected. Projects or initiatives not adhering to these regulations will not be considered. Please keep in mind that the above directives may change. The client is responsible for adapting to changes in directives as they occur. In these challenging times, we encourage clients to utilize digital resources and think outside the box when proposing projects.

For the 2021-2022 school year, artist visits can be done either virtually or face to face based on COVID 19 safety protocols.

The *Artist-in-Residency School Program* funds fine art projects based on curricular outcomes within Fine Arts (Music, Visual Art, Drama and Dance) and is a collaboration between one or more teachers and one or more artists. This program is jointly funded by the Departments of Education and Early Childhood Development and Tourism, Heritage and Culture.

The *Artist-in-Residency School Program* places professional artists in rural and urban schools to broaden and develop the arts education program by bringing together the creative potential of students and the unique energy of artists.

It is intended to provide students and their teachers with the opportunity to spend a **minimum of three days (minimum of 15 hours)** working closely with artists to enhance the students' artistic perception and appreciation.

The residencies can include any of the arts disciplines (music, visual arts, writing, theatre, cinema, dance, etc.). **The artist and the teacher will work in close collaboration to plan and carry out the project** to ensure that the artistic activity corresponds to curriculum-based outcomes within the Fine Arts.

The residencies must include at least one (1) performance (virtual or in-person) by the artist (Ex: a short 10 to 15 minute performance; In the case of a visual artist, a mini exhibit and/or a demonstration by the artist.)

The artist can propose a project idea to a teacher or a team of teachers but the project must be developed in collaboration with the lead teacher. It is possible that several meetings with the teacher(s) will be required before the artistic discipline, which best meets the curriculum-based outcomes, is chosen. One must not lose sight that these projects are not purely art classes but rather experiences in artistic creation allowing students to deepen their knowledge of the related Fine Arts academic material. Teachers are encouraged to guide the artists in their approach to ensure that the project meets all the objectives of the program and appropriate pedagogical practices. Multidisciplinary projects (collaboration between artists of different disciplines) are permitted.

1. OBJECTIVES

- To encourage and provide opportunities for students to express themselves and take part in the creative process at the earliest possible age and throughout every stage of their formal education;
- To allow students to think creatively and critically through education in the arts;
- To give students a lifelong appreciation for the arts and ensure a knowledgeable audience for the work of professional artists by encouraging arts literacy;
- To encourage students to be creative from the time they are very young is one of the best guarantees of self-fulfillment, self-respect and the respect of others, all essential components of a culture of tolerance and peace;
- To offer students the possibility to work with professional artists while actively participating in artistic projects in the context of their academic curriculum;
- To develop a better appreciation of culture and the arts as well as local artists;
- To awaken the creative side of all students while exploring a variety of different arts disciplines;
- To witness a live performance, demonstration or exhibit by a professional artist;
- To give students the opportunity to develop their passion (for learning).

2. TARGET OUTCOMES

- Students gain a new level of appreciation for the arts combined with an increased level of understanding of the Fine Arts curriculum matter targeted by the residency;
- Students will think creatively and understand deeply as they explore and develop their creative abilities while applying them in a variety of ways;
- Students will think critically while communicating effectively through the arts;
- Students will manage, access, process, evaluate and present information aesthetically for a variety of audiences;
- Students will be able to use various art forms, skills, language and techniques as a means of formulating, exploring and expressing ideas, perceptions and feelings.

3. ELIGIBILITY CRITERIA

Each residency proposal must meet the following criteria to be considered for funding through this program:

- **Only artists from the [Artist-in-Residency School Program - Artist Registry](#) are eligible.** Professional artists **must** register with the *Artist Registry* to be eligible to participate in a residency. To submit to the artist registry, visit our [website](#).
- **Schools in the Anglophone school districts and First Nation Community Schools are eligible.**
- Professional artists work with the students and teaching staff at a maximum of **two** schools;
- The same project may only be presented once every three years in the same school and no more than twice in any given year across all districts;
- Acquisition of the necessary equipment and materials are the responsibility of the artist(s) and must be described in their proposal and included in the budget;
- The residency will:
 - Enhance student knowledge, skill and creativity in relation to the Arts;
 - Enable students to develop a deeper appreciation for the value of the Arts;
 - Connect learning to specific provincial Fine Arts curriculum outcomes;
 - Include a performance component by the artist(s) with or without the participation of the students. In the case of a visual artist, the performance could take the form of a demonstration session and/or a mini exhibit.
- Preference will be given to schools which have not received a residency in the previous year;
- Residencies must start as soon as possible after approval is received and completed no later than the end of the school year.

NOTE: By failing to file a final report in due time, a school may be denied future grants.

4. ELIGIBLE COSTS

IMPORTANT:

- **UNLIKE THE ARTSSMARTS PROGRAM, ALL FINANCIAL TRANSACTIONS ASSOCIATED WITH THIS PROGRAM ARE BETWEEN THE DEPARTMENT OF TOURISM, HERITAGE AND CULTURE AND THE ARTIST. CHEQUES WILL BE ISSUED IN THE ARTIST'S NAME ONLY.**
- **THE ARTIST IS RESPONSIBLE FOR THE PURCHASE/SUPPLY OF ALL MATERIALS AND SERVICES.**
- **TEACHERS ARE ENCOURAGED TO WORK WITH LOCAL ARTISTS AND/OR USE VIRTUAL MEETINGS TO MINIMIZE TRANSPORTATION COSTS.**

Residencies will be funded to a maximum of **\$3,000**.

Eligible expenses may include, but not limited to the following:

- Artist fees
- Materials, supplies and rental of equipment
- Studio time

Residency costs will be eligible at the following rates:

- **\$60** per classroom teaching session for a minimum of 15 hours (\$900) and a maximum of 25 hours (\$1,500) (**Rate must include taxes \$52.18 + HST = \$60**);
- Miscellaneous artist fees for time spent outside the classroom for such things as firing of pottery, curating a mini-exhibit and prep work will be accepted to a maximum of \$180;
- Material costs will be reimbursed within the maximum allotted budget per residency;
- Rental of studio time (where applicable and payable to someone else other than the artist) will be reimbursed within the maximum allotted budget per residency.

5. FINAL REPORT REQUIREMENT

The lead teacher is responsible for submitting the final report to the Arts, Culture and Commemorations Branch by email to culture@gnb.ca **no later than 30 days after their residency is completed or by June 3** for projects ending at the end of the school year.

Future grant disbursements will be withheld pending receipt and acceptance of overdue final reports.

The report template is available [online](#).

6. EVALUATION CRITERIA

The selection committee will be made up of representatives from the Department of Education and Early Childhood Development and the Department of Tourism, Heritage and Culture.

The residencies will be evaluated on the following criteria:

- Artistic merit, originality and creativity of the project (7 points);
- Meeting the Fine Arts curricular outcomes (direct links to specific Fine Arts learning outcomes can be found [here](#)) (5 points);
- Collaboration with the artist(s) regarding the design and execution of the project (5 points);
- Level of participation of all the students in the artistic creation and consideration of student individuality within the creation process (5 points);
- Performance component by the artist (3 points).

7. NOTES

- Schools may require that the artist(s) familiarize themselves and read the ***Policy for the Protection of Pupils (Policy 701)*** and sign a copy. The [Policy 701 Validation Questionnaire](#) is accessible by clicking on the related link. A copy of the signed certificate with a score of 100% **must accompany** the artist's application to the Artist Registry;
- Grant recipients must acknowledge the support of the Province of New Brunswick in all promotional materials and publicity related to the residency. Download the official [logos](#) of the Province;
- By accepting the grant, the applicant agrees to submit a final report within 30 days following the end of the residency. The [form](#) is accessible by clicking on the related link. No new application from an applicant will be processed until the final report relating to a previously funded residency is received;
- If awarded a grant, the name of the grant recipient, the recipient's community, the program name, and the amount of the grant, will be published by the Department of Tourism, Heritage and Culture on the Government of New Brunswick website and in the Department's Annual Report;
- As all financial transactions are handled between the lead artist and the Department of Tourism, Heritage and Culture (THC). The lead artist will be responsible for informing THC if a project is cancelled or substantially altered for any reason.
- In case of disagreement concerning the interpretation of policies and programs, the Departments reserve the right to final interpretation of the intent and implementation of the program. The Departments reserve the right to revise the program at any time without notice;

9. FOR FURTHER INFORMATION

This program is offered jointly by the Departments of Tourism, Heritage and Culture and Education and Early Childhood Development. If you have any questions about the program, please contact:

Department of Tourism, Heritage
and Culture

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Arts, Culture and Commemorations Branch

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Web: <http://www.gnb.ca/culture>

Department of Education and
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