



DEPARTMENT OF TOURISM, HERITAGE AND CULTURE

**FINE CRAFT INDUSTRY DEVELOPMENT 2023-24
FINAL REPORT**

Initiative Information:

Project Title:

Grant received:

Applicant Information:

Name of artisan/business:

Contact person:

Address (if changed):

Telephone (W): _____ Telephone (H): _____

_____ Email:

Initiative Results:

Please provide information relating to each of the following questions. If the initiative resulted in additional benefits or positive outcomes, please add those as well. Please do not exceed 5 pages.

1. Please briefly describe the initiative undertaken. If possible, highlight two achievements and two challenges (approx. 250 words).
2. Project Objectives and Target Outcomes: Please review the objectives and target outcomes as outlined in your application and describe how each was attained. If you have not met an objective or target, please explain why and the impact on the overall project.

3. Project Activities: Please review each of the applicable elements described in Part 3 (Proposal Outline) of your application form and summarize the results of each. Additionally, please report on measures described in your application. The Department, at its discretion, may request a follow-up. e.g. after 6 months.
4. Impact of Assistance: Please describe the impact that the provincial assistance provided had on the project, as well as on your career.
5. Project Successes and Challenges: Please describe any successes and challenges associated with the completion of your project.
6. Budget: Include a final budget table showing all actual expenses and revenues. Please use the budget table provided in the application form.
7. Receipts: Attach copies of all required receipts/invoices and matching proofs of payment in the form of cashed cheque, electronic fund transfer, bank statement or other forms of payment such as PayPal. Please ensure to convert all non-Canadian currency to Canadian in your summary.
8. Additional documents: Please enclose a copy of any additional resources or materials produced with the assistance of the grant.

I certify that, to the best of my knowledge, the information provided in the final report and in the attached documents is accurate and complete.

Name: _____ Position/Title: _____

Signature : _____ Date : _____

PLEASE SEND THE FINAL REPORT AND ALL SUPPORTING DOCUMENTS VIA EMAIL TO: culture@gnb.ca