


COMMUNITY INVESTMENT FUND (CIF) APPLICATION FORM

Regional Development Corporation		Project Number	
		Date Received	
		Riding Number	

SECTION 1: BACKGROUND OF THE APPLICANT

Legal name of the applicant (facility owner / event / festival)

Incorporation type: ☐ Municipality ☐ First Nation ☐ Non-profit Organization

Street Address:

Mailing Address (if different)

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

Name and title of the person who will be the authorized contact:

Name	<hr/>	Title	<hr/>
Phone #	<hr/>	Fax	<hr/>
Mobile	<hr/>	Email	<hr/>

Is this person an authorized* signing officer of the applicant? ☐ Yes ☐ No

% of HST refunded by the Canada Revenue Agency:

*Evidence or supporting documentation demonstrating the contact's authority with the organization must be provided if requested.

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SECTION 2: PROJECT SUMMARY (must be filled out for all applications)

Project title:

Location of project:

(Town/City/Village)

Project Description (include how project will meet program objective)

Expected Outcomes (Please include metrics, if applicable)

Estimated start date of the project:

Estimated completion date of the project:

Has funding been requested from other government sources?

☐

YES

☐

NO

If so, please specify the Department and the name and contact information of your contact person at the Department

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SECTION 3: SELECT FUNDING CATEGORY (select only one)

☐ **1. COMMUNITY GROWTH INITIATIVE**

Estimated project costs and funding sources

A) Estimated project costs – excluding taxes (you must attach contractor/supplier estimates):

Building & Structures	\$ _____
Equipment	\$ _____
Event (include budget)	\$ _____
Other (specify)	\$ _____
TOTAL (A)	\$ _____

B) Proposed funding sources:

Applicant	\$ _____
Other Government Programs	\$ _____
Other (specify)	\$ _____
Requested CIF contribution	\$ _____
TOTAL (B)	\$ _____

TOTAL (A) MUST BE EQUAL TO TOTAL (B)

☐ **2. COMMUNITY EVENTS & FESTIVALS**

- Funding is open to any community event or festival (festivals, recognition event, anniversaries or other community event).
- Level of assistance is based on the projected expenses of the event's proposed budget which must be included in the application.
- Applicants will receive their funding once they have submitted a report of their final costs after the event.
- The final level of funding will be determined after a review of the submitted financial report.

Level of assistance will be based on the following grid:

Eligible Expenses	Level of Assistance
\$1,000 - \$3,000	\$500
\$3,001 - \$7,000	\$1,000
\$7,001 - \$12,000	\$2,000
\$12,001 - \$20,000	\$3,000
\$20,001 - \$29,000	\$4,000
\$29,001 - \$38,000	\$5,000

Eligible Expenses	Level of Assistance
\$38,001 - \$47,000	\$6,000
\$47,001 - \$56,000	\$7,000
\$56,001 - \$64,000	\$8,000
\$64,001 - \$75,000	\$9,000
\$75,001 +	\$10,000

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SECTION 4: AGREEMENT

The applicant shall allow any authorized representative of the Regional Development Corporation, at its discretion, reasonable access to the project site(s) and information to verify that the project has been undertaken and completed in accordance with the program objectives and guidelines.

I, (AUTHORIZED CONTACT) CERTIFY THAT THE INFORMATION CONTAINED IN THE APPLICATION IS CORRECT, AND I AGREE TO ABIDE BY THE GUIDELINES.

Name of applicant

Signature

Date

Please forward the completed **and signed** application form by mail, fax or electronically to:

Community Investment Fund
Regional Development Corporation
Chancery Place, P.O. Box 6000, Fredericton, New Brunswick, E3B 5H1
Telephone: (506) 453-2277
Fax: (506) 453-7988
Email: RDC-SDR@gnb.ca
Website: www.gnb.ca/rdc