

# Justice and Public Safety

Annual Report  
**2017–2018**

Justice and Public Safety  
Annual Report 2017-2018

Province of New Brunswick  
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## **Transmittal letters**

### **From the Minister to the Lieutenant-Governor**

The Honourable Jocelyne Roy Vienneau

Lieutenant-Governor of New Brunswick

May it please your Honour:

It is my privilege to submit the Annual Report of the Department of Justice Public Safety, Province of New Brunswick, for the fiscal year April 1, 2017, to March 31, 2018.

Respectfully submitted,



Honourable Carl Urquhart  
Solicitor General and Minister

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### **From the Deputy Minister to the Minister**

Honourable Carl Urquhart

Solicitor General and Minister of Public Safety

Sir:

I am pleased to be able to present the Annual Report describing operations of the Department of Justice and Public Safety, Province of New Brunswick, for the fiscal year April 1, 2017, to March 31, 2018.

Respectfully submitted,



Michael Comeau, Q.C.  
Deputy Minister



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# Minister's message

During the 2017-2018 fiscal year, the Department of Justice and Public Safety worked to enhance the safety of all New Brunswickers, ensuring we have a safe province in which to live, work and raise a family.

We've made great strides toward achieving a number of key objectives this year. New measures were introduced to curb alcohol-impaired driving, helping to make New Brunswick roads safer. We established a stakeholder group to seek opportunities to improve the way police forces respond to reports of sexual crimes, helping to make sure the victims in these cases are always our first priority. Ellen's Law, an amendment to the *Motor Vehicle Act* to protect cyclists, took effect this year.

A mental health docket was reinstated in Saint John provincial court, providing those with mental illness who plead guilty to a crime a path out of the criminal justice system and into community treatment. We began the process of expanding the Family Case Management Model into Moncton to give families greater access to an alternative, streamlined court process.

We have also played an ongoing role in ensuring the province is prepared for the upcoming legalization of cannabis by introducing new legislation to establish penalties for drug-impaired driving.

It is a privilege to be part of the Justice and Public Safety team, and I commend the staff for their professionalism and dedication. I look forward to the year ahead, as we continue to work towards strengthening our justice system and building a safer, more resilient province.



Honourable Carl Urquhart  
Solicitor General and Minister

# Deputy Minister's message

I am pleased to present the Department of Justice and Public Safety's annual report for the year ending March 31, 2018.

It was an excellent year for the department, as we accomplished several strategic priorities while practising sound fiscal management, focusing on continuous improvement and building a stronger team.

Excellence and professionalism have always been the leading qualities of our departmental staff, particularly when faced with adversity. Our employees have experienced significant organizational change since the former departments of Justice and Public Safety merged more than two years ago. This includes the centralization of support enforcement services and the integration of health and agri-food inspection services. As always, our employees turned challenge into opportunity. They ensured that the needs of New Brunswickers came first while we transitioned through our organizational changes.

Our vision of a safe, secure and just New Brunswick is not possible without the people working to achieve that vision. I want to thank our staff in all regions for continuing to exemplify the values of the New Brunswick civil service: proud, productive and professional.

A handwritten signature in black ink, reading "Mike Comeau". The signature is written in a cursive, flowing style.

Michael Comeau, Q.C.  
Deputy Minister of Public Safety



# Strategy management

## Strategic priorities

The **Government of New Brunswick (GNB)** uses a formal management system built on leading business practices to develop, communicate and review strategy. This process provides the public service with a proven methodology to execute strategy, increase accountability and continuously drive improvement.

The development of the strategy, using the formal management system, starts with a strategic vision of *Moving New Brunswick Forward*. This vision is anchored in five priority areas:

- **Jobs** – Creating the best environment for jobs to be generated by New Brunswickers, by businesses, by their ideas, by their entrepreneurial spirit, and by their hard work. Growth efforts will be guided by the New Brunswick Economic Growth Plan, which focuses on strengthening the workforce; expanding innovation capacity; increasing the agility of government; fostering public and private investment in strategic infrastructure; and growing capital investment from the private sector.
- **Education** – Improving education as guided by two 10-year plans, *Everyone at Their Best* for the Anglophone sector and *Donnons à nos enfants une longueur d’avance* for the francophone sector, that identify objectives for the early learning and education system and establish clear expectations for standards and performance. The areas of focus are: ensuring children and other learners develop the competencies they need to be successful in school and life; improving both literacy and numeracy skills for all learners; and working to make post-secondary education more accessible and affordable.
- **Families** – Creating a healthier and stronger New Brunswick by focusing on seven key areas: improving access to primary and acute care; promoting wellness; supporting those with mental health challenges; fostering healthy aging and support for seniors; advancing women’s equality; reducing poverty; and providing support for persons living with a disability.
- **Federal and Aboriginal Relations** – Building stronger relationships with First Nations; strengthening action on climate change; and working with the federal government to maximize federal funding, including optimizing infrastructure funding and growing the workforce through immigration.
- **Smart Province** – Providing taxpayers with better value for their money by transforming the culture of government by eliminating duplication; adopting new innovations in technology to improve services and savings; and ensuring GNB has a ready workforce that has the skills, training, support, leadership and working environments it needs to thrive.

# Highlights

During the 2017-2018 fiscal year, the Department of Justice and Public Safety focused on the following strategic priorities:

- The department amended the Child Death Review Committee Terms of Reference to allow for increased transparency in process by releasing anonymized summaries of the circumstances leading to the deaths of those children subject to a review while still maintaining privacy for families.
- Public Health Inspections and Agri-Food Inspections programs, transitioned staff and mandates from the Department of Health to Justice and Public Safety under Inspection and Enforcement NB ,Health Protection Services in December of 2017. Excellent service delivery to the public on behalf of the Office of the Chief Medical Officer of Health was maintained throughout this transition.
- The department finalized a comprehensive review and assessment of Hazardous Materials occupancies within the province from which key data will be used to improve first responder awareness and emergency planning.
- The department finalized the merger of Departments of Justice and Public Safety.
- The department reinstated a mental health docket in Saint John provincial court for justice involved individuals who have mental health issues.
- The department successfully introduced central issuance of a more secure New Brunswick Driver licence, with a new vendor, in partnership with three other Atlantic Provinces.
- The department celebrated 35 years of service for Victim Services in New Brunswick as well as introduced two new pilot programs; Court Support Volunteer program and Aboriginal Domestic Violence Outreach program.
- The department implemented measures under the *Intimate Partner Violence Intervention Act* to provide more timely access to civil remedies for those experiencing intimate partner violence.

# Performance measures

Based on the strategy map, a framework that translates the organization’s strategy into a set of objectives and performance measures is developed. This allows the department to measure progress in meeting objectives. The performance measures do not reflect all of the day-to-day operations of the department, but rather the strategic areas where it needs to focus improvement efforts.

| Families                     | Measures   |
|------------------------------|--|
| Foster resiliency.           | Percentage of municipalities with a current emergency plan.                                    |
| Women’s equality.            | Number of high risk/danger cases using the Coordinated Community Response (CCR) pilot process. |
| Smart Province               | Measures   |
| Enhance employee engagement. | Department average sick leave usage.   |
| Reduce expenditures.         | Ratio of actual to (ordinary) budgeted expenditures.   |
| Grow non-fine revenue.       | Ratio of actual to budgeted revenue.   |

## Families

### Objective of the measure

Foster resiliency.

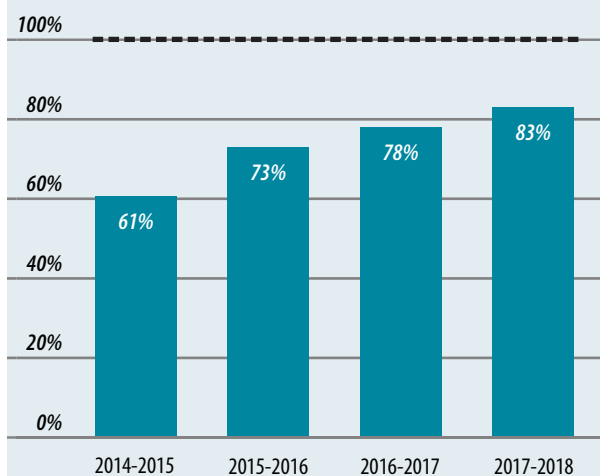
### Measure

Percentage of municipalities with a current emergency plan.

### Description of measure

Completion of municipal emergency plans is a key indicator of overall emergency preparedness within the province.

Percentage of municipalities with a current emergency plan



### Overall performance

Local operations during this calendar year have effected progress, but percentages continue to improve.

--- Target: 100%  
Actual: 83%

### Why do we measure this?

The *Emergency Measures Act* requires every municipality to prepare emergency plans and mutual aid agreements as well as to submit them to the New Brunswick Emergency Measures Organization (NB EMO) for review. To formulate emergency response strategies properly, NB EMO must have an accurate indication of the extent of municipal planning, including local capabilities and available resources. Such indicators will inform on the adequacy, currency and completeness of local plans.

Municipal plans are in a variety of states of completion. Some still need to be updated and amended. In the case of newly incorporated rural communities, complete preparation was required. NB EMO received municipal plans during the years, and by the end of the fiscal year, 83 per cent were up-to-date and reflected existing capabilities, with the remainder being in development.

### What projects were undertaken in the reporting year to achieve the outcome?

During the reporting year, NB EMO Regional Emergency Management Coordinators continued to work closely with municipalities to complete or update emergency plans and arrangements. Additional work was completed by a number of municipalities to finalize their plans, in order to effectively participate in a provincial emergency response exercises called Exercise BRUNSWICK ALPHA in order to practice the details of the community plans. The standardized plan format, in accordance with the CSA Standard z1600-14, continues to be adopted for municipal use. This template for planning was well-received, and a number of communities adjusted their emergency plans accordingly. The desired end-state will see all municipalities adopting this standard approach to preparing plans.

## Families

### Objective of the measure

Women's equality.

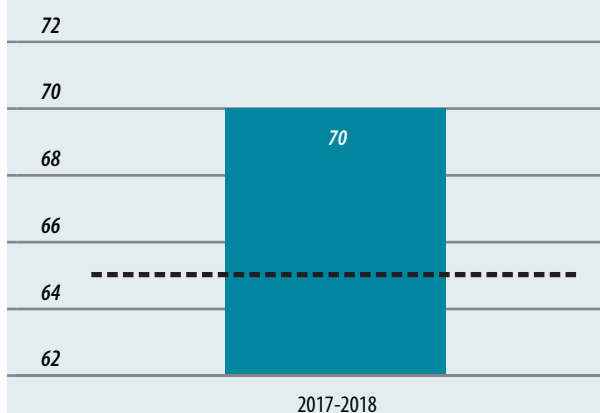
### Measure

Number of high risk/danger intimate partner violence (IPV) cases using the Coordinated Community Response pilot process (CCR).

### Description of measure

The target represents 65 per cent of the estimated number of high risk/high danger IPV cases in pilot sites.

*Number of high risk/high danger IPV managed cases*



### Overall performance

CCR teams provided service to 70 high risk/high danger IPV cases.

--- Target: 65  
Actual: 70

### Why do we measure this?

The Coordinated Community Response pilot process (CCR) enables information sharing among key organizations for the development of a shared safety plan and risk mitigation strategy. The measure tells us whether current resources are sufficient to meet the demand in pilot locations, and whether additional resources will be required when the model is expanded province-wide.

### What projects were undertaken in the reporting year to achieve the outcome?

The CCR pilot process was launched in two sites on April 1, 2017. The department's Victim Services Unit has been coordinating local CCR teams comprised of police, Social Development, Mental Health and Addictions, Hospital Services, the domestic violence sector and other agencies to work with victimized partners. These CCR teams have been providing input on what is working well and what needs to be improved about the CCR pilot process. A preliminary evaluation and privacy impact assessment have been completed and work is now underway to refine the CCR model and identify necessary resources before province-wide implementation.

The CCR model is an activity of the NB Crime Prevention Strategy. It builds on province-wide training of all front-line police officers on Intimate Partner Violence and the Ontario Domestic Assault Risk Assessment (ODARA) tool; Danger Assessment training for victim services and other service providers; the Woman Victims of Abuse Protocols; NB Domestic Violence Death Review Committee recommendations; the Moncton Domestic Violence Court; and other Crime Prevention Strategy Activities including the *Love Shouldn't Hurt* campaign and introduction of the *Intimate Partner Violence Intervention Act*.

## Smart Province

### Objective of the measure

Enhance employee engagement.

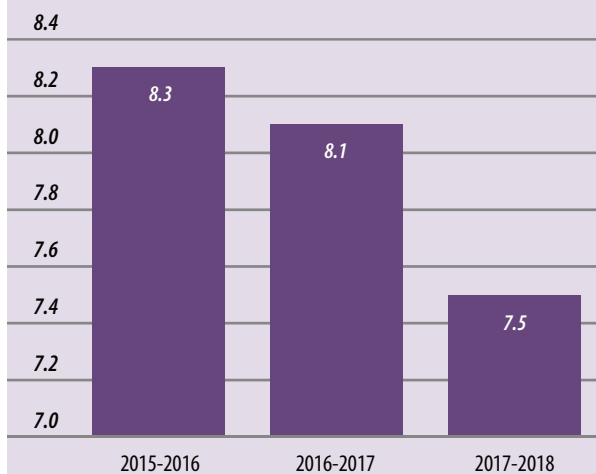
### Measure

Department average sick leave usage.

### Description of measure

This measure shows the average number of sick leave days taken by employees in the department.

#### *Average paid sick leave days used in the department*



### Overall performance

A decrease of 9.6 per cent in average sick days between 2015-2016 and 2017-2018.

### Why do we measure this?

Sick leave is a form of insurance that provides employees with a level of protection against the loss of salary when they are unable to report to work due to illness or injury. The department wants to ensure that sick leave is available when needed.

The department values the contribution its employees make, so when an employee is unable to be at work for any reason, his or her contribution is missed. The department recognizes that some absences are unavoidable; thus the goal in managing attendance is not to eliminate absenteeism or encouraging employees to come to work when they are sick. Rather, the goal is to reduce preventable absences, support employees experiencing difficulty with regular attendance and strive to have a healthy and productive workforce.

### What projects were undertaken in the reporting year to achieve the outcome?

All managers/leaders in the department were required to attend a manager's orientation training session on the Blue Cross Employee Family Assistance Program and were provided Attendance Support Program training.

The department rolled out training sessions for managers/leaders in the CAR (Competence, Autonomy and Relatedness) mental fitness model combined with the practical "Tools for Engagement" workshops offered by the Government of Canada's National Managers' Community.

## Smart Province

### Objective of the measure

Reduce expenditures.

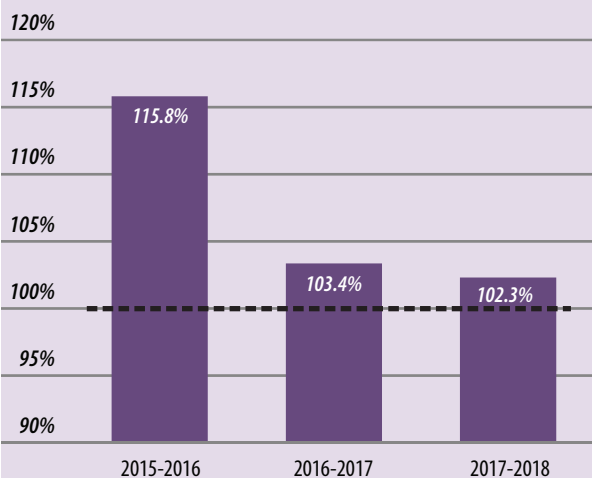
### Measure

Ratio of actual to budgeted expenditures.

### Description of measure

The ratio measures whether the department is over-budget or under-budget. The ratio will exceed 100 per cent when spending is over-budget and be less than 100 per cent when spending is under-budget.

#### Ratio of actual to budgeted expenditures



### Overall performance

Actual expenditures were over budget by \$5.4 million, due to expenses related to the January 2017 Ice Storm and the January 2018 Heavy Rainfall and Southeast Regional Correctional Centre fire.

--- Target: 100.0%  
Actual: 102.3%

### Why do we measure this?

This indicator measures whether the department is adhering to the expense budget that it tabled at the beginning of the fiscal year. It shows whether the department is able to implement and manage the various budget decisions incorporated into its expense budget plan, although there will be some variables that are not within government's control (accounting changes, floods, etc.).

### What projects were undertaken in the reporting year to achieve the outcome?

- The department met or exceeded reduction targets due to operational efficiencies.

## Smart Province

### Objective of the measure

Grow non-fine revenue.

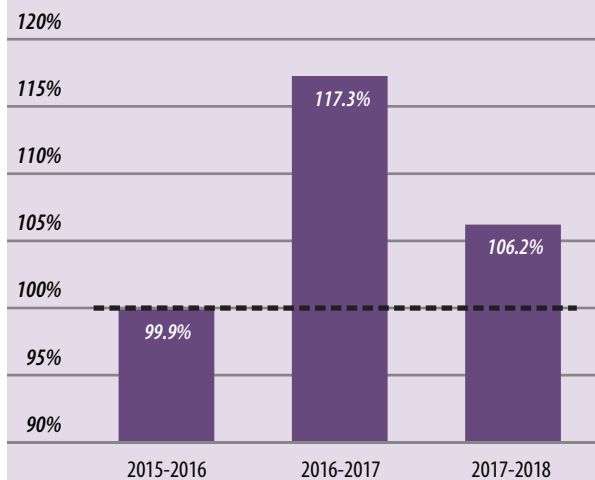
### Measure

Ratio of actual to budgeted revenue.

### Description of measure

Targets are set based on meeting revenues outlined in budget 2017-2018 and recent performance.

#### Ratio of actual to budgeted revenue



### Overall performance

Actual revenues exceeded the budget by \$12 million, as a result of increased *Motor Vehicle Act* fees and fines as well as increased recoveries from Disaster Financial Assistance.

--- Target: 100.0%  
Actual: 106.2%

### Why do we measure this?

This indicator measures the ability of the department to manage its overall revenue as compared to budget. GNB must ensure revenues are managed in accordance with the budget and be prepared to take corrective action if revenue is projected to be under-budget during the year. Increased revenue helps to offset GNB's deficit.

### What projects were undertaken in the reporting year to achieve the outcome?

The following projects helped the department exceed the target:

- The continued impact of the September 2015 *Motor Vehicle Act* fee increase resulted in an additional \$8.8 million in revenue.
- Revenue from *Motor Vehicle Act* fines were \$1 million more than budgeted.
- Federal recoveries from Disaster Financial Assistance program events were \$682 thousand more than expected mainly due to the recovery from the January 2017 Ice Storm.

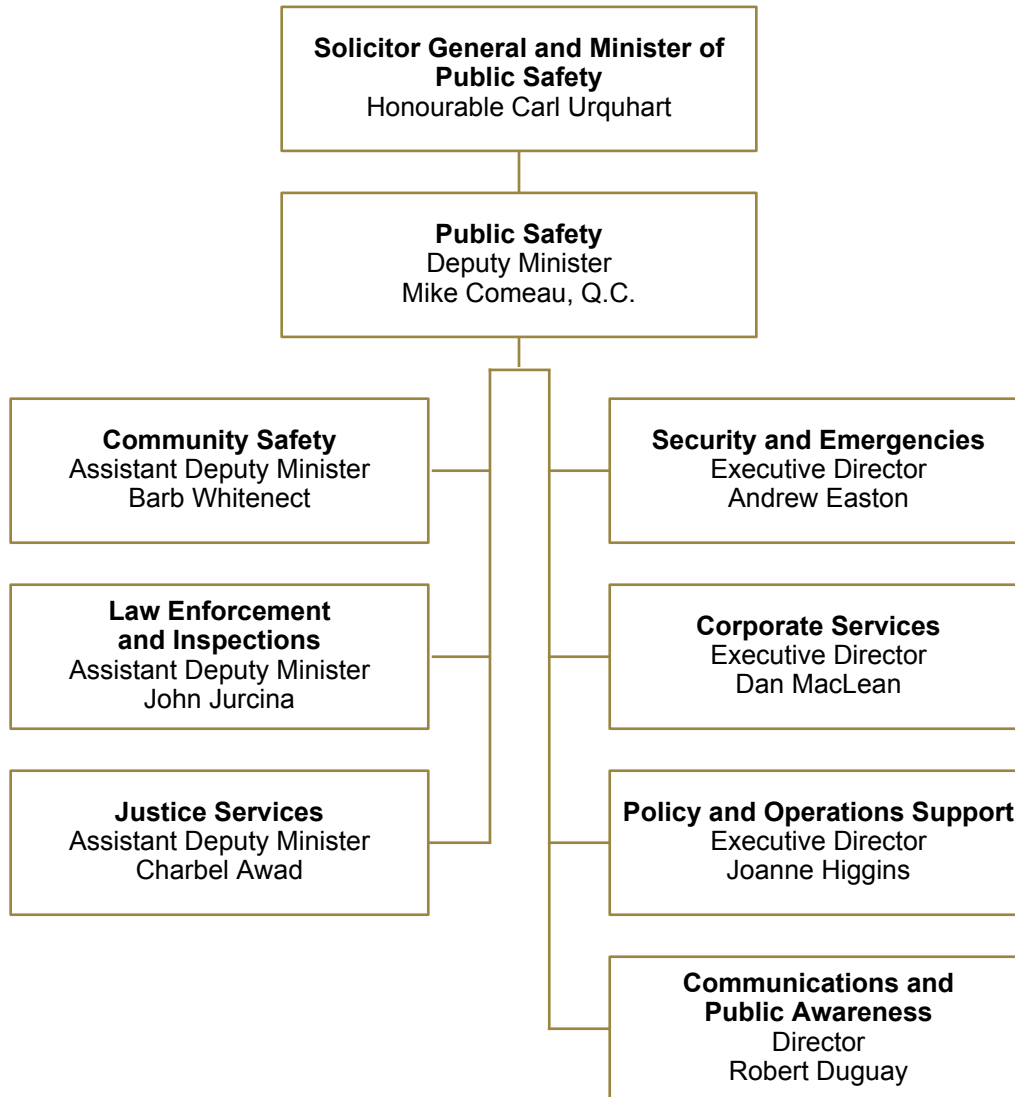


# Overview of departmental operations

The Department of Justice and Public Safety was formed to provide an integrated approach to a safe, secure New Brunswick and a fair, accessible justice system.

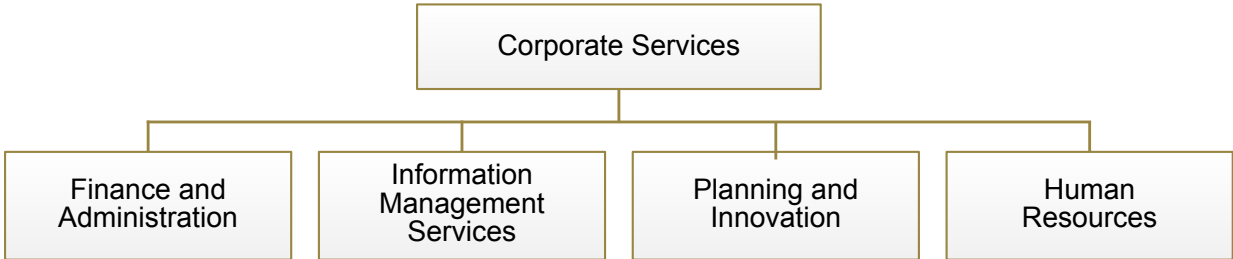
The department had 1,358 regular, part-time, term and temporary employees, down from 1,365 in the previous fiscal year.

## High-level organizational chart



# Division overview and highlights

## Corporate Services Division



## Financial Information

|                         | Budget | Actual | Variance (Under) Over |
|-------------------------|--------|--------|-----------------------|
| Administrative Services | 3,989  | 4,070  | 81                    |
| Planning and Innovation | 687    | 484    | (203)                 |
| Total                   | 4,676  | 4,554  | (122)                 |

The **Corporate Services Division** is responsible for providing quality support, advice, consultation, monitoring and coordinating services to all managers and employees in the areas of departmental services, financial services, human resources, information management, fleet and facilities management and accountability.

The **Finance and Administration Branch** is responsible to provide financial leadership and expert advice to senior management, departmental managers and staff. The branch maintains the operational accounting function by providing financial consulting, budgeting, monitoring, accounting services, and revenue and expenditure forecasting. Facilities Management, Fleet Management, internal control, and enforcement of financial policies and procedures also fall under its umbrella. The branch is actively involved in continuous improvement projects aimed at helping to streamline information and process flows to support better decision making by departmental management.

The **Information Management Services Branch** is responsible for providing departmental Information Management, information security and Risk Management and Records Management services. It supports business planning of Information Management solutions for the department. It ensures alignment of departmental busi-

ness objectives and technology initiatives by providing strategic oversight, direction and advisory services.

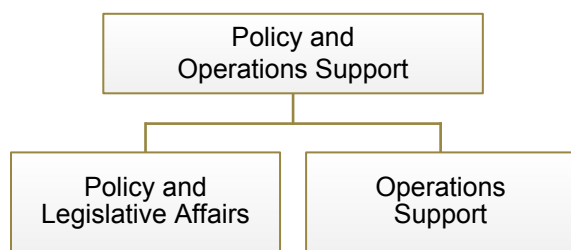
The **Planning and Innovation Branch** is responsible to support the refinement and implementation of the department’s Integrated Business Planning Cycle that incorporates strategic direction, employee engagement, internal communications, work planning, continuous improvement, performance measurement and an accountability framework.

The **Human Resources Branch** is responsible for providing leadership and support to the department in the areas of human resource planning, recruitment, classification, labour relations, employee relations, training, Performance Management, Change Management, organizational development, human resource policies and program implementation.

### HIGHLIGHTS

- ◆ Finalized the merger of Departments of Justice and Public Safety
- ◆ Training delivered to managers on compliance with Occupational Health and Safety Act.
- ◆ Completion of 2018-2019 Justice and Public Safety Annual Business Plan

## Policy and Operations Support Division



### Financial Information

|                                | Budget | Actual | Variance<br>(Under) Over |
|--------------------------------|--------|--------|--------------------------|
| Policy and Legislative Affairs | 681    | 535    | (146)                    |
| Operations Support             | 871    | 832    | (39)                     |
| Total                          | 1,552  | 1,367  | (185)                    |

The **Policy and Operations Support Division** is responsible for providing leadership and support in the identification, analysis, and development of program and policy initiatives. The division also provides information and advice in support of legislation development, and federal/provincial/territorial relations.

The **Policy and Legislative Affairs Branch** is responsible to assist branches, members of the senior leadership team and the Minister's office with respect to submissions to Cabinet Committees, the activities of the Legislature

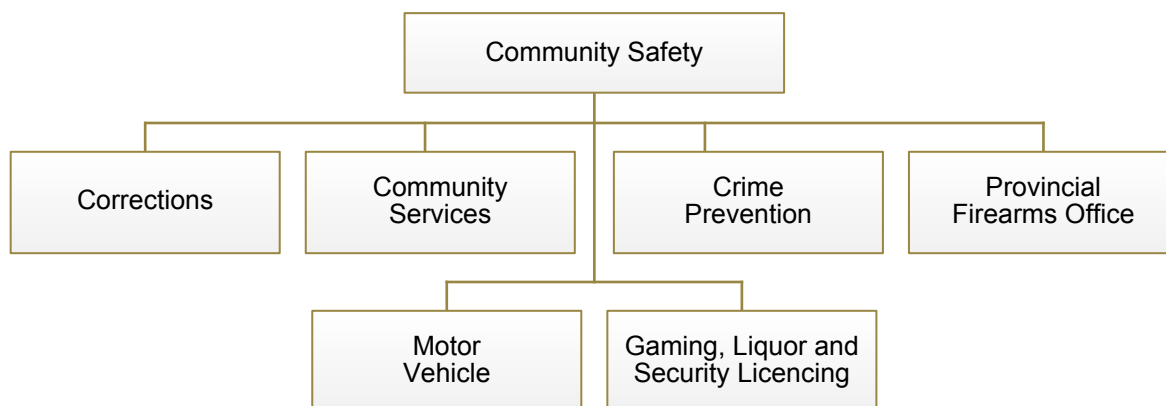
and the department's corporate approach to federal/provincial/territorial relations. The branch also administers the *Right to Information and Protection of Privacy Act* and the *Personal Health Information Privacy and Access Act* with respect to access to information and privacy.

The **Operations Support Branch** is responsible for providing support and expertise to the departmental operations using a variety of analytic tools and approaches. Focus is on ensuring cross-branch expertise, linkages between operations and the wider department and wider government initiatives and supporting executive information needs.

### HIGHLIGHTS

- ♦ Entered into a new funding agreement with Justice Canada respecting funding for criminal legal aid services covering 2017-2022.
- ♦ Led the government team in the judicial remuneration process and tabled the Government's Response to the Report of the 2016 Judicial Remuneration Commission in the Legislative Assembly of New Brunswick.
- ♦ Developed, in cooperation with several other departments, a formal response to the More Care Less Court report of the Child and Youth Advocate.

## Community Safety Division



## Financial Information

|  | Budget | Actual | Variance<br>(Under) Over |
|--|--------|--------|--------------------------|
| Adult Institutional Services                 | 32,727 | 34,865 | 2,138                    |
| Community Services                           | 7,393  | 7,531  | 138                      |
| Youth Institutional and Residential Services | 5,486  | 4,939  | (547)                    |
| Gaming Control Branch                        | 2,138  | 1,971  | (167)                    |
| Motor Vehicle                                | 5,260  | 4,939  | (321)                    |
| Provincial Firearms Office                   | 900    | 761    | (139)                    |
| Total  | 53,904 | 55,006 | 1,102                    |

The **Community Safety Division** is responsible for regulating and delivering programs and services that contribute to a safe society by leading crime prevention efforts in the province, providing institutional and community-based services to offenders, providing services to victims of crime, licensing of firearm owners, dealers and shooting ranges, providing oversight of driver licensing, vehicle registration and motor vehicle inspections, and licensing, registration and permitting of the province's liquor, gaming and security industry. The division develops and promotes provincial policies, standards, agreements and collaborative partnerships that foster strong and consistent approaches in the delivery and regulation of services throughout New Brunswick.

The **Corrections Branch** is responsible for providing secure custody at the department's New Brunswick Youth Centre in Miramichi. Secure custody is used as the last resort for youth in conflict with the law where community and open custody sanctions have been deemed not inappropriate by the courts. The branch is also responsible for providing correctional institutions for adult offenders sentenced to incarceration of two years

less a day and for holding accused persons deemed to be dangerous and/or a security risk while awaiting trial or awaiting immigration hearings.

The **Community Services Branch** is responsible for the prevention and reduction of crime and victimization and ensuring community safety by providing effective community programs for justice-involved persons and by developing and promoting provincial policies, standards, agreements and collaborative partnerships that foster evidence-based prevention approaches throughout New Brunswick. The branch is responsible for delivering, through regional offices, provincial adult and youth diversion programs and rehabilitative Case Management and intervention services to adults and young persons sentenced to some form of community correctional supervision. It provides open custody placements for youth whose level of supervision has been deemed by the courts to require a less restrictive custodial environment as would be provided in a secure custody facility. It administers programs and support services to help victims of crime who come to the attention of the criminal justice system.

The **Crime Prevention Branch** is responsible for the prevention and reduction of crime and victimization and ensuring community safety by fostering collaborative partnerships with justice, health, social service and community stakeholders, and developing and promoting evidence-based and cost-effective prevention approaches throughout New Brunswick. The branch coordinates the research, planning, implementation, evaluation and sustainability of improvements to New Brunswick crime prevention policy and practice through the New Brunswick Crime Prevention and Reduction Strategy.

The **Provincial Firearms Office** is responsible for supporting safe communities by managing the ownership, purchase, movement and use of firearms within the province through the administration of federal firearms legislation.

The **Motor Vehicle Branch** is responsible for providing oversight of required safety standards for vehicle registration; providing policy and legislative clarification as it relates to the registration of vehicles; providing for the issuance of motor vehicle dealer licences; administering the compulsory motor vehicle inspection program through inspection stations; and administering the International Registration Plan program involving the inter-jurisdictional registration of commercial vehicles. This program promotes highway safety through testing aspiring drivers, issuing driver licences and ID cards and monitoring driver behaviour and sanctioning unsafe drivers and carriers. The branch also administers educational and ignition interlock programs for individuals convicted of impaired driving, funded by those drivers.

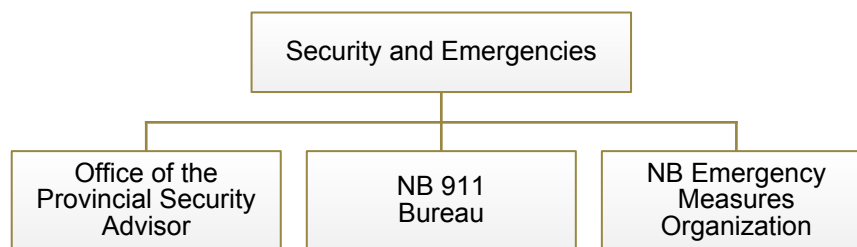
The **Gaming, Liquor and Security Licensing Branch** is the regulatory authority responsible for the licensing, registration and permitting of applicants under the *Liquor Control Act*, *Gaming Control Act*, *Private Investigators and Security Services Act*, *Film and Video Act* and the *Salvage Dealers Licensing Act*. This involves coordination with both internal and external inspectors, investigators, departments, corporate bodies, agencies and systems. The branch is responsible to maintain and uphold the

integrity of gaming in New Brunswick through the registration of suppliers and licensing of all employees of the casino gaming industry. Services include providing information and education to the public on the program areas, receiving complaints, gathering relevant facts and referral to an inspector or agency for further investigation when necessary.

## HIGHLIGHTS

- ◆ *Successfully introduced central issuance of a more secure New Brunswick Driver licence, with a new vendor, in partnership with three other Atlantic Provinces.*
- ◆ *Celebrated 35 years of service for Victim Services in New Brunswick as well as introduced two new pilot programs; Court Support Volunteer program and Aboriginal Domestic Violence Outreach program.*
- ◆ *Introduced Ellen's Law the one-metre rule indicating a driver of a motor vehicle shall not pass a bicycle travelling in the same direction unless there is sufficient space to do so safely leaving one metre of open space between them.*
- ◆ *New tools were introduced under the Motor Vehicle Act to strengthen the ability to identify and deter alcohol-impaired driving, making New Brunswick one of the toughest jurisdictions in Canada with respect to dealing with alcohol-impaired drivers.*
- ◆ *Through the perseverance and dedication of our correctional staff at the Southeast Correctional Centre, we were able to successfully evacuate staff, inmates and visitors without incident after a major fire at the centre.*
- ◆ *Through the Roundtable on Crime and Public Safety the Love Shouldn't Hurt campaign reached every community in the province. Community champions were provided a training session, a tool kit and promotional items to assist with the messaging.*

## Security and Emergencies Division



## Financial Information

|   | Budget | Actual | Variance<br>(Under) Over |
|---|--------|--------|--------------------------|
| Office of the Provincial Security Advisor | 990    | 1,068  | 78                       |
| Disaster Financial Assistance Program     | 15,081 | 20,504 | 5,423                    |
| Total                                     | 16,071 | 21,572 | 5,501                    |

The **Security and Emergencies Division** is responsible for coordination amongst different levels of government and the private sector to improve prevention, preparedness and response capabilities in New Brunswick for deliberate, accidental or natural events, including 911 services, emergency management and recovery programs, security, and critical infrastructure.

The **Office of the Provincial Security Advisor** is responsible for providing security advice and services regarding high-value and high-risk services, networks, facilities, assets and persons critical to New Brunswick's safety, security and economy, in both the public and private sectors. The focus is to align efforts among different levels of government and the private sector to improve prevention, preparedness and response capabilities in New Brunswick for natural, accidental and deliberate events.

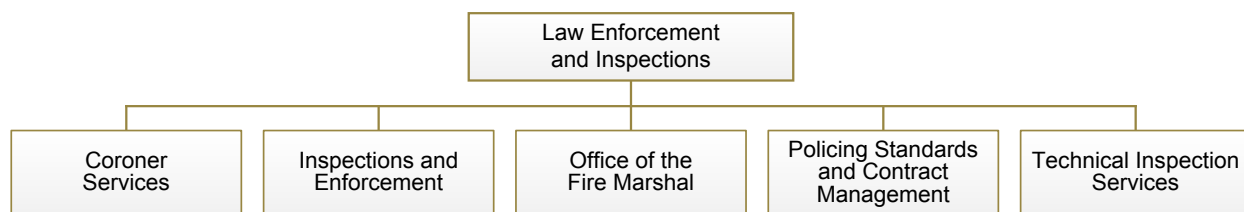
The **NB 911 Bureau** is responsible for working cooperatively and collaboratively with telecommunications partners and emergency response stakeholders to manage effectively and efficiently the province-wide 911 emergency response services. The bureau develops, implements and ensures compliance with standards, policies and operating procedures to ensure quality service and response to all emergencies when 911 calls are received at one of the six 911 Public Safety Answering Points throughout New Brunswick.

The **New Brunswick Emergency Measures Organization (NB EMO)** promotes the development of emergency programs at all levels of government encompassing prevention, preparedness, response and recovery. The organization leads the coordination of provincial emergency operations, assists communities, municipalities and regional service commissions with resources and encourages a cooperative and harmonized approach to operations to facilitate resource and information sharing.

### HIGHLIGHTS

- ♦ Led responses and recovery for a major 2017 thunderstorm in the Acadian Peninsula and a January 2018 major winter storm event.
- ♦ Announced provincial emergency management funding by \$1.7 million beginning in 2018-2019 to help improve local emergency preparedness, training and double the number of regional emergency management co-ordinators
- ♦ Announced \$957,000 in new funding for New Brunswick ground search and rescue teams for new training courses and facilities over the next three years

## Law Enforcement and Inspections Division



## Financial Information

|                               | Budget  | Actual  | Variance<br>(Under) Over |
|-------------------------------|---------|---------|--------------------------|
| Coroner Services              | 2,283   | 2,583   | 300                      |
| Office of the Fire Marshal    | 1,588   | 1,831   | 243                      |
| Policing Contracts            | 88,213  | 88,011  | (202)                    |
| Inspection and Enforcement    | 13,398  | 13,305  | (93)                     |
| Technical Inspection Services | 5,125   | 4,858   | (267)                    |
| Total                         | 110,607 | 110,588 | (19)                     |

The **Law Enforcement and Inspections Division** is responsible for ensuring a safe society by delivering inspection and enforcement services that make highways, communities and off-road trails safer, conducting fire plan reviews and fire inspections and investigations, provincial fire reporting and investigations, administering provincial policing standards and policing contracts, and developing and promoting provincial policies, standards, agreements and collaborative partnerships that foster strong and consistent approaches in the delivery of services throughout New Brunswick. The division provides expertise in electrical, plumbing, elevator and boiler and pressure vessel. Through the Office of the Chief Coroner, the division investigates all sudden and unexpected deaths in pursuit of preventing non-natural deaths.

**Coroner Services** is an independent and publicly accountable investigation of death agency. The service is responsible for reviewing all suspicious or questionable deaths in New Brunswick; and for conducting inquests as may be required by statute and/or in the public interest and does not have a vested interest of any kind in the outcome of death investigations. The service also administers the Child Death Review Committee and Domestic Violence Death Review Committee.

The **Inspections and Enforcement Branch** is a non-direct policing, law enforcement unit responsible for providing education, inspection and enforcement functions

under Provincial and Federal Acts. Peace officers with special constable appointment within the branch provide services to the trucking industry, forestry sector, hunters, fishermen, off-road enthusiasts, the motoring public, various licensees and New Brunswickers. Services intended to enhance public safety and protect government revenues are offered in the areas of environment and natural resources, liquor control, commercial vehicle enforcement; *National Safety Code* audits; off-road vehicle enforcement; motor vehicle inspections; gaming control; tobacco sales to minors; smoke-free places investigations; Safer Communities and Neighbourhoods (SCAN); as well as inspections, enforcement and licensing matters relevant to film, video and video game, restricted beverages, artificial tanning, agriculture, aquaculture, fisheries, salvage dealers and the security services industry. Through inspection, enforcement, licensing and monitoring, Agri-food and Public Health Inspectors protect the public from health hazards, reduce risk, maintain healthy environments and reduce the incidence of disease in New Brunswick in the following areas: food safety, environmental health, recreational and institutional sanitation, water quality, abattoirs and dairy-related operations, emergency preparedness and, communicable disease control.

The **Office of the Fire Marshal** is responsible for administering the *Fire Prevention Act*; delivering fire prevention and protection programs; and working with fire depart-

ments, municipalities and partner organizations to promote fire safety. The office monitors fire trends, changes to the *National Building Code* and *National Fire Code*, National Fire Protection Association codes, and rising fire safety concerns to develop and promote provincial policies, standards, procedures for the fire service as a whole. The office effectively uses multiple agencies to conduct fire safety inspections, perform fire cause and origin investigations, and implement fire prevention programs under the authority of the Fire Marshal. It is the lead agency for the response to all hazardous material emergencies for GNB.

The **Policing Standards and Contract Management Branch** contributes to making New Brunswick the best place in which to raise a family by preventing and reducing crime and victimization through the coordination of effective and efficient policing services and evidence-based programs. The branch is responsible for the following key areas: developing and promoting provincial policies, standards, agreements and collaborative partnerships that ensure the delivery of consistent and standardized police services throughout New Brunswick; and overseeing contract management services and supporting the provision of RCMP services under the Provincial Police Service Agreement as well as managing agreements with municipalities and local service districts for the provision of RCMP services.

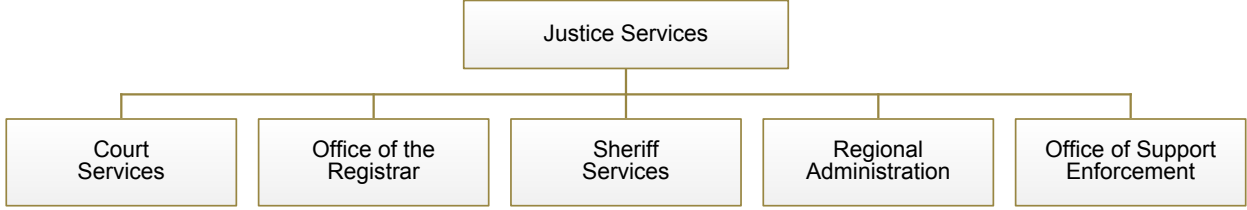
The **Technical Inspection Services Branch** is responsible for regulating the safe design, fabrication, installation, and operation of electrical, plumbing, propane, natural and medical gas systems, boilers, pressure vessels, elevating devices and amusement rides. Activities include developing safety legislation; setting standards; conducting design reviews, equipment registrations and quality system audits; issuing installation and operating permits; conducting inspections; ordering compliance; qualifying and licensing specific trades people and contractors; carrying out accident investigations; providing education; and accrediting private sector services. These services are provided to ensure that potentially hazardous electrical, mechanical and pressurized systems do not pose an undue risk to the public; to ensure that these potentially hazardous systems are installed by qualified and licensed tradespeople.

## HIGHLIGHTS

- ◆ *Entered into an agreement with the federal government for the implementation of five Indigenous Community Program Officers to facilitate evidence-based community level crime prevention and reduction partnerships.*
- ◆ *Developed and delivered a nationally-recognized Carbon Monoxide awareness course aimed at giving First Responders key skills to keep themselves and their communities safe. Over 600 first responders from over 100 fire departments and public safety agencies participated, totalling 1200 person-hours of training.*
- ◆ *Conducted inspections of more than 100 hockey rinks and curling arenas as part of a campaign to adopt a more detailed, consistent and efficient inspection system. Accidental ammonia leaks have the potential to cause serious health hazards or even death to anyone within the immediate vicinity.*
- ◆ *Child Death Review Committee: Through review and consultation with the Child and Youth Advocate, Social Development and the then Access to Information and Privacy Commissioner, the Chief Coroner amended the terms of reference for the committee to allow for increased transparency in process by releasing anonymized summaries of the circumstances leading to the deaths of those children subject to a review while still maintaining privacy for families.*
- ◆ *Public Health Inspections and Agri-Food Inspections programs, transitioned staff and mandates from the Department of Health to Justice and Public Safety under Inspection and Enforcement NB ,Health Protection Services in December of 2017. Excellent service delivery to the public on behalf of the Office of the Chief Medical Officer of Health was maintained throughout this transition.*
- ◆ *Seized in excess of 2.4 million contraband cigarettes as a result of 37 separate enforcement actions by Contraband Enforcement Unit.*



# Justice Services Division



## Financial Information

|                                 | Budget | Actual | Variance (Under) Over |
|---------------------------------|--------|--------|-----------------------|
| Regional Court Services         | 10,577 | 8,246  | (2,331)               |
| Judiciary                       | 9,285  | 9,698  | 413                   |
| Registrar                       | 751    | 1,416  | 665                   |
| Sheriff Services                | 8,077  | 9,458  | 1,381                 |
| Office of Support Enforcement   | 2,115  | 2,142  | 27                    |
| Justice Regional Administration | 5,230  | 4,216  | (1,014)               |
| Total                           | 36,035 | 35,175 | 860                   |

The **Justice Services Division** is responsible for providing access and support to an impartial and efficient justice system for all New Brunswick residents.

The **Court Services Branch** supports the New Brunswick court system (Court of Queen’s Bench, Small Claims Court, Probate Court, Bankruptcy and Insolvency Division, Provincial Court and Youth Justice Court) by providing court attendance, order production, case file management, registry services and other administrative services in support of the Judiciary and the public. The branch is also responsible for the delivery of specialized court programs, including the Healing to Wellness Court, Domestic Violence Court, Family Case Management, Family Law Information Center, Mental Health Court and the Court Case Management Triage Officer. Court Services also serves as the liaison to other agencies and departments for court related issues and initiatives.

The **Office of the Registrar** supports the Court of Appeal and its judiciary by providing guidance to the public and lawyers regarding the Rules of Court, order/judgment production, case file management and other administrative services including conducting hearings as authorized by legislation and the Rules of Court. This branch also serves as the registry for New Brunswick for

all bankruptcies and divorces, process interjurisdictional applications for the establishment or variation of family support orders and process all New Brunswick adoptions.

The **Sheriff Services Branch** is responsible for providing court security for all Courthouse locations (in accordance with the *Court Security Act*), detainees’ security (transportation, escort and detention supervision), jury management, document service and court orders execution (Seizure and Sale, Evictions and Warrants of Arrest). Sheriffs also perform peace officer duties as prescribed by over 80 Federal and Provincial Statutes.

The **Regional Administration Branch** is responsible for providing regional administrative support to all programs and services administered by the Justice Services Division, including invoice management, central payment processing, transcription management, translation request processing, interpretation services booking, court technology support and Judiciary special expenses support.

The **Office of Support Enforcement** is responsible for enforcing family support provisions (Child Support Payments and Spousal Support) in court orders and agreements in accordance with the *Support Enforcement Act* and *Divorce Act* by using progressive enforcement actions to ensure compliance. Enforcement may include

garnishing wages, reporting the defaulting payer to credit reporting agencies, passport revocation or denial, and in some cases, suspension of the payer's driver's licence.

## HIGHLIGHTS

- ◆ *Increased the monetary limit for small claims court to \$20,000 for claims related to debt, damages and recovery of personal property.*
- ◆ *Implemented measures under the Intimate Partner Violence Intervention Act to provide more timely access to civil remedies for those experiencing intimate partner violence.*
- ◆ *Reinstituted a mental health docket in Saint John provincial court for justice involved individuals who have mental health issues.*
- ◆ *Continuing GNB's mandate from 2016 to restructure court services, Court Services formally established the new Leadership and Management model and have begun to hire against these new roles.*
- ◆ *Held a sod-turning to mark the official beginning of construction of a new courthouse in Fredericton.*
- ◆ *The Court Support Volunteer Program, to help vulnerable victims as they navigate the court system, was expanded to incorporate the Saint John region*

# Financial information

**Table 1: Ordinary Expenditure status report by primary**  
Fiscal year ending March 31, 2018 (\$000)

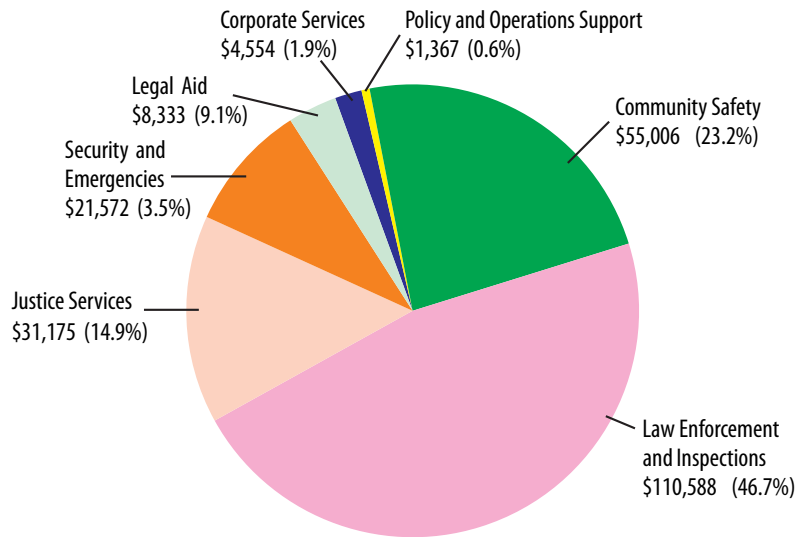
|                                     | Main Estimates | Appropriation Transfers | Final Budget   | Actual         | Variance (Under) Over |
|-------------------------------------|----------------|-------------------------|----------------|----------------|-----------------------|
| Personal services                   | 93,346         | 1,969                   | 95,315         | 92,839         | (2,476)               |
| Other services                      | 107,887        | 525                     | 108,412        | 110,516        | 2,104                 |
| Materials and supplies              | 3,930          | -                       | 3,930          | 4,935          | 1,005                 |
| Property and equipment              | 278            | -                       | 278            | 693            | 415                   |
| Contributions, grants and subsidies | 9,917          | 103                     | 10,020         | 9,574          | (446)                 |
| Debt and other charges              | 15,089         | -                       | 15,089         | 19,453         | 4,364                 |
| Chargeback recoveries               | (1,867)        | -                       | (1,867)        | (1,414)        | 453                   |
| <b>Total</b>                        | <b>228,581</b> | <b>2,597</b>            | <b>231,178</b> | <b>236,596</b> | <b>5,418</b>          |

The department exceeded budget by \$5.4 million, due to Disaster Financial Assistance for the January 2017 and 2018 Heavy Rain falls.

**Table 2: Ordinary Expenditure status report by program**  
 Fiscal year ending March 31, 2018 (\$000)

|                                 | Main Estimates | Appropriation Transfers | Final Budget   | Actual         | Variance (Under) Over |
|---------------------------------|----------------|-------------------------|----------------|----------------|-----------------------|
| Corporate Services              | 4,655          | 21                      | 4,676          | 4,554          | (122)                 |
| Policy and Operation Support    | 1,548          | 4                       | 1,552          | 1,367          | (185)                 |
| Community Safety                | 150,553        | 925                     | 151,478        | 158,749        | 7,271                 |
| Law Enforcement and Inspections | 110,034        | 573                     | 110,607        | 110,588        | (19)                  |
| Justice Services                | 34,557         | 1,478                   | 36,035         | 35,175         | (860)                 |
| Legal Aid                       | 8,215          | 117                     | 8,332          | 8,333          | 1                     |
| Security and Emergencies        | 16,070         | 1                       | 16,071         | 21,572         | 5,501                 |
| <b>Total</b>                    | <b>228,581</b> | <b>2,597</b>            | <b>231,178</b> | <b>236,595</b> | <b>5,418</b>          |

The department exceeded budget by \$5.4 million, due to Disaster Financial Assistance for the January 2017 and 2018 Heavy Rain falls.



**Table 3: Ordinary Revenue status report by source**

Fiscal year ending March 31, 2018 (\$000)

|                             | Budget         | Actual         | Variance<br>(Under) Over |
|-----------------------------|----------------|----------------|--------------------------|
| Other taxes                 | 3,000          | 3,522          | 522                      |
| Return on investment        | 56             | 69             | 13                       |
| Licences and permits        | 137,038        | 146,439        | 9,401                    |
| Sale of goods and services  | 26,649         | 27,319         | 670                      |
| Fines and penalties         | 7,856          | 8,648          | 792                      |
| Miscellaneous               | 144            | 137            | (7)                      |
| Conditional Grants – Canada | 20,312         | 20,966         | 654                      |
| <b>Total</b>                | <b>195,055</b> | <b>207,100</b> | <b>12,045</b>            |

The department exceeded its revenue budget by \$12 million primarily as a result of the final annualization of the Motor Vehicle Fee increase.

# Summary of staffing activity

Pursuant to section 4 of the *Civil Service Act*, the Secretary to Treasury Board delegates staffing to each Deputy Head for his or her respective departments. Please find below a summary of the staffing activity for 2017-2018 for the Department of Justice and Public Safety.

The departments advertised 61 competitions, including 34 open (public) competitions and 27 closed (internal) competitions.

Pursuant to sections 15 and 16 of the *Civil Service Act*, the department made the following appointments using processes other than the competitive process to establish merit:

| Appointment type                                  | Appointment description   | Section of the <i>Civil Service Act</i> | Number |
|---|---|---|--------|
| Specialized Professional, Scientific or Technical | An appointment may be made without competition when a position requires: <ul style="list-style-type: none"> <li>– a high degree of expertise and training</li> <li>– a high degree of technical skill</li> <li>– recognized experts in their field</li> </ul> | 15(1)                                   | 0      |
| Equal Employment Opportunity Program              | Provides Aboriginals, persons with disabilities and members of a visible minority group with equal access to employment, training and advancement opportunities.  | 16(1)(a)                                | 0      |
| Department Talent Management Program              | Permanent employees identified in corporate and departmental talent pools, who meet the four-point criteria for assessing talent, namely performance, readiness, willingness and criticalness.  | 16(1)(b)                                | 3      |
| Lateral transfer                                  | The GNB transfer process facilitates the transfer of employees from within Part 1, 2 (school boards) and 3 (hospital corporations) of the Public Service.   | 16(1) or 16(1)(c)                       | 39     |
| Regular appointment of casual or temporary        | An individual hired on a casual or temporary basis under section 17 may be appointed without competition to a regular properly classified position within the Civil Service.  | 16(1)(d)(i)                             | 7      |
| Regular appointment of students/apprentices       | Summer students, university or community college co-op students or apprentices may be appointed without competition to an entry level position within the Civil Service.  | 16(1)(d)(ii)                            | 0      |

Pursuant to section 33 of the *Civil Service Act*, no complaints alleging favouritism were made to the Deputy Head of Department of Justice and Public Safety, and no complaints were submitted to the Ombud.

# Summary of legislation and legislative activity

| Bill # | Name of legislation   | Date of Royal Assent | Summary of changes  |
|--------|---|----------------------|---|
| 17     | <i>An Act to Amend the Judicature Act</i><br><a href="https://www.gnb.ca/legis/bill/FILE/58/3/Bill-17-e.htm">https://www.gnb.ca/legis/bill/FILE/58/3/Bill-17-e.htm</a>                    | May 5, 2017          | This amendment would require the Chief Justice of the Court of Queen's Bench to obtain the consent of the Minister of Justice and Public Safety before assigning or reassigning the place of residence of a judge, and further to have the consent of the individual judge any time the place of residence is reassigned. |
| 48     | <i>An Act Respecting Ellen's Law</i><br><a href="https://www.gnb.ca/legis/bill/FILE/58/3/Bill-48-e.htm">https://www.gnb.ca/legis/bill/FILE/58/3/Bill-48-e.htm</a>                         | May 5, 2017          | The amendments establish that a driver is not to pass a bicycle travelling in the same direction unless there is sufficient space to do so safely and that they leave a one-meter open space between the vehicle and the bicycle.   |
| 15     | <i>An Act Respecting Intimate Partner Violence</i><br><a href="https://www.gnb.ca/legis/bill/FILE/58/4/Bill-15-e.htm">https://www.gnb.ca/legis/bill/FILE/58/4/Bill-15-e.htm</a>           | Dec. 20, 2017        | Amendments are made to the <i>Judicature Act</i> and the <i>Intimate Partner Violence Intervention Act</i> to establish a new category of judicial officer and to grant the Lieutenant-Governor in Council the authority to appoint them to hear applications for emergency intervention orders.                          |
| 19     | <i>An Act to Amend the Motor Vehicle Act</i><br><a href="https://www.gnb.ca/legis/bill/FILE/58/4/Bill-19-e.htm">https://www.gnb.ca/legis/bill/FILE/58/4/Bill-19-e.htm</a>                 | Dec. 20, 2017        | These amendments implement a drug-impaired driving program that mirrors, to the extent possible, that of alcohol-impaired driving. It will provide more tools for law enforcement to deal with drivers who choose to drive while under the influence of drugs and/or alcohol.   |
| 24     | <i>An Act to Amend the Provincial Offences Procedure Act</i><br><a href="https://www.gnb.ca/legis/bill/FILE/58/4/Bill-24-e.htm">https://www.gnb.ca/legis/bill/FILE/58/4/Bill-24-e.htm</a> | Dec. 20, 2017        | These amendments modernize and streamline the provincial ticketing process by removing uncontested tickets from the courts and permitting tickets to be generated using electronic equipment.   |
| 43     | <i>An Act to Amend the Motor Vehicle Act</i><br><a href="https://www.gnb.ca/legis/bill/FILE/58/4/Bill-43-e.htm">https://www.gnb.ca/legis/bill/FILE/58/4/Bill-43-e.htm</a>                 | March 16, 2018       | The amendments clarify language in the Act in order to ensure proper distinction and interpretation of the grounds for appeal in long-term administrative suspensions and immediate roadside suspensions.   |

| Name of regulation  | Effective date | Summary of changes   |
|---|----------------|--|
| New Brunswick Regulation 84-177, the Standards Regulation – <i>Boiler and Pressure Vessel Act</i>   | Aug. 1, 2017   | The amendments replace old versions of codes with the newest version which makes for the safer installation of boilers, pressure vessels and gas and steam lines.  |
| New Brunswick Regulation 83-42, the General Regulation and New Brunswick Regulation 2008-109, the Alcohol Ignition Interlock Device Program Regulation – <i>Motor Vehicle Act</i> | Nov. 1, 2017   | Amendments were made to the Act and Regulations to strengthen existing provisions and increase penalties and consequences in order to change driving behaviour and reduce incidents of alcohol impaired driving. |

The acts and regulations for which the department is responsible are at:

<http://laws.gnb.ca/en/deplinks?subjectnumber=11>

# Summary of Official Languages activities

## Introduction

The Department of Justice and Public Safety has updated and submitted an action plan to Intergovernmental Affairs that includes strategic means for each of the four sectors of activity (focus) in GNB's Plan on Official Languages Official Bilingualism: A Fundamental Value.

## Focus 1

Ensure access to service of equal quality in English and French throughout the province:

Objectives for 2017-2018:

- Extend a bilingual offer of service at first point of contact;
- Ensure a balance of linguistic capabilities to provide service in both Official Languages;
- Ensure bilingual signage is properly displayed at first point of contact;
- Ensure staff understand the requirement for bilingual voice mail messages;
- Ensure correspondence is provided in the client's Official Language of choice; and
- Generic correspondence is sent in both Official Languages.

Activities to meet objectives:

- As part of the employee orientation package, new hires are required to complete the training module on Language of Service;
- Review and update linguistic profiles as required;
- The Language of Service policy is reviewed yearly with employees during their annual work planning meeting;
- Correspondence is provided in the client's Official Language of choice; and
- Employees are reminded periodically as required of their obligations.

## Focus 2

An environment and climate that encourages, for all employees, the use of the Official Language of their choice in their workplace:

Objectives for 2017-2018:

- Ensure performance reviews are conducted in the employee's Official Language of choice; and
- Employees are offered upon hire language preference for computer set ups.

Activities to meet objectives:

- New hires are required to identify their preferred language for oral and written communications at point of hire;
- As part of the employee orientation package, new hires are required to complete the training module on Language of Work;
- The Language of Work policy is reviewed yearly with employees during their annual work planning meeting;
- Periodically review linguistic profiles to ensure compliance;



- Managers conduct performance reviews in their employee's Official Language of choice;
- During orientation, new employees are asked for their preferred language for computer set-up;
- Training is offered in both Official Languages;
- Departmental communication is provided in both Official Languages;
- Reminders were sent to managers of the methods available for facilitating meetings while respecting linguistic duality; and
- The Annual recognition dinner was facilitated in both Official Languages and both Official Languages are used at regional meetings.

### **Focus 3**

Strategic means taken to ensure the department took into account the realities of the province's official linguistic communities:

Emergency alerts communicated by the department to the citizens of New Brunswick are shared in both Official Languages through various social media mechanisms, as well as radio, television stations and wireless devices compatible with the National Public Alerting System.

### **Focus 4**

Ensure Civil Service employees have a thorough knowledge and understanding of the *Official Languages Act*, relevant policies, regulations and GNB's Official Languages obligations:

Objectives for 2017-2018:

- Raise new employees' awareness of the Language of Work and Language of Service policies and remind current employees of their obligations through their yearly work planning meetings.

Activities to meet objectives:

- The department required all new employees to complete the training modules on Language of Work and Language of Service;
- All employees are informed of their obligations as part of their orientation program and/or through their work planning meetings; and
- The Official Languages newsletter was circulated to all employees.

### **Conclusion:**

The department continued to work at meeting its objectives with respect to the Official Languages action plan. Ongoing efforts continue to raise individual and departmental awareness about our obligations regarding Official Languages. As well, 14 employees received second language training offered by GNB.

# Summary of recommendations from the Office of the Auditor General

## Section 1

| Name and year of audit area with link to online document  | Recommendations |         | Actions or Activities Undertaken  |
|---|-----------------|---------|---|
|   | Total           | Adopted |   |
| Charitable gaming oversight, 2016 Volume 1<br>– Recommend the Department of Public Safety develop a standardized process and implement associated procedures for evaluating initial and ongoing eligibility of agricultural fair associations for licensing under the Charitable Gaming program.<br><a href="https://www.agnb-vgnb.ca/content/dam/agnb-vgnb/pdf/Reports-Rapports/2016V1/agrepe.pdf">https://www.agnb-vgnb.ca/content/dam/agnb-vgnb/pdf/Reports-Rapports/2016V1/agrepe.pdf</a> (page 83) | 1               | 1       | In October of 2016 the department implemented a check list for Licensing Officers to follow when an agricultural fair association applies for a licence (new or renew) under the charitable gaming program. |

## Section 2

| Name and year of audit area with link to online document   | Recommendations |         |
|--|-----------------|---------|
|  | Total           | Adopted |
| Enforcement of unauthorized VLT's, 2015 Volume 3<br>– Recommend the Department of Public Safety more proactively monitor and increase compliance initiatives to reduce or eliminate unauthorized VLTs. This could include setting measurable targets and evaluating achievement towards stated objectives to reduce or eliminate the existence of unauthorized VLTs.<br><a href="http://www.agnb-vgnb.ca/content/dam/agnb-vgnb/pdf/Reports-Rapports/2015V3/Agrepe.pdf">http://www.agnb-vgnb.ca/content/dam/agnb-vgnb/pdf/Reports-Rapports/2015V3/Agrepe.pdf</a> (page 109) | 1               | 1       |
| 2008 Flood Claim, 2015 Volume 3<br>– Recommend the Department of Public Safety work towards completing all outstanding requests as soon as possible in order to ensure timely receipt of funding from the Federal government.<br><a href="http://www.agnb-vgnb.ca/content/dam/agnb-vgnb/pdf/Reports-Rapports/2015V3/Agrepe.pdf">http://www.agnb-vgnb.ca/content/dam/agnb-vgnb/pdf/Reports-Rapports/2015V3/Agrepe.pdf</a> (page 140)  | 1               | 1       |
| Accounting/ Documentation Concerns With Estimates, 2014 Volume 1<br>– Need to review allowance for doubtful accounts – loans and accounts receivable<br><a href="http://www.agnb-vgnb.ca/content/dam/agnb-vgnb/pdf/Reports-Rapports/2014V1/Agrepe.pdf">http://www.agnb-vgnb.ca/content/dam/agnb-vgnb/pdf/Reports-Rapports/2014V1/Agrepe.pdf</a> (page 91)  | 1               | 1       |
| Collection of Accounts Receivable, 2013 Volume 2<br>– Recommend departments share debtor contact information, where legislation permits, for the purpose of collecting accounts receivable.<br><a href="http://www.agnb-vgnb.ca/content/dam/agnb-vgnb/pdf/Reports-Rapports/2013V2/agrepe.pdf">http://www.agnb-vgnb.ca/content/dam/agnb-vgnb/pdf/Reports-Rapports/2013V2/agrepe.pdf</a> (page 203)  | 1               | 0       |

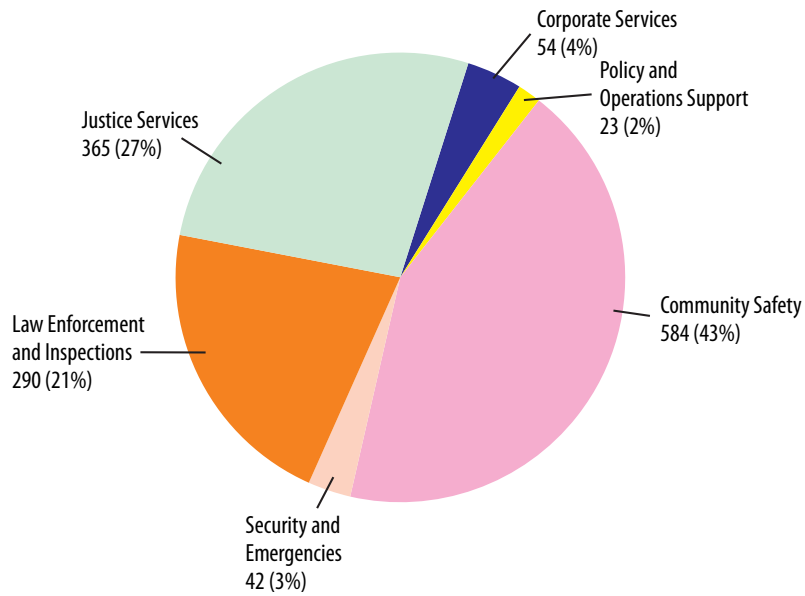
# Report on the *Public Interest Disclosure Act*

As provided under section 18(1) of the *Public Interest Disclosure Act*, the chief executive shall prepare a report of any disclosures of wrongdoing that have been made to a supervisor or designated officer of the portion of the public service for which the chief executive officer is responsible. The Department of Justice and Public Safety did not receive any disclosure(s) of wrongdoing in the 2017-2018 fiscal year.

# Appendix A – Human resources data

| Number of permanent and temporary employees * |              |              |
|---|--------------|--------------|
| Employee type                                 | 2016-2017    | 2017-2018    |
| Permanent                                     | 1,235        | 1,222        |
| Temporary                                     | 130          | 136          |
| <b>Total</b>                                  | <b>1,365</b> | <b>1,358</b> |

\* Does not include casuals

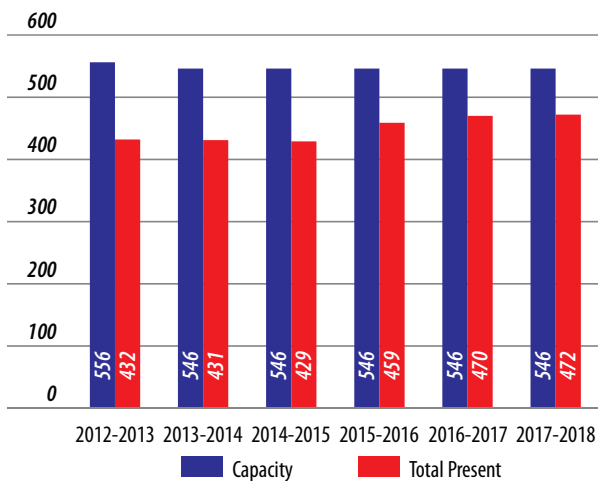


# Appendix B – Statistical information

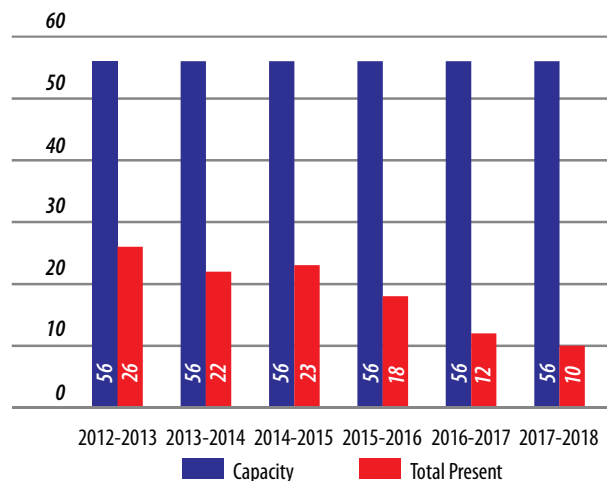
| Community Safety                                  | 2016-2017 | 2017-2018 |
|---|-----------|-----------|
| <b>Community Services</b>                         |           |           |
| <b>Adult Community Services</b>                   |           |           |
| Pre-Sentence Reports requested                    | 2,245     | 2,242     |
| Number of admissions:                             |           |           |
| Alternative Measures                              | 706       | 699       |
| Fine Option Program                               | 98        | 79        |
| Community Service Work Program                    | 157       | 104       |
| Placed on probation                               | 1,598     | 1,513     |
| Conditional Sentence                              | 520       | 482       |
| Adult Program interventions                       | 201       | 219       |
| Average monthly caseload count:                   | 2,280     | 2,254     |
| <b>Youth Community Services</b>                   |           |           |
| Pre-sentence Reports requested                    | 274       | 286       |
| Number of admissions:                             |           |           |
| Extrajudicial Sanctions Program                   | 370       | 308       |
| Community Service Work Program                    | 62        | 26        |
| Placed on probation                               | 128       | 145       |
| Intensive Support program                         | 26        | 24        |
| Deferred Custody and Supervision Order            | 29        | 37        |
| Portage Substance Abuse Treatment Program         | 40        | 31        |
| Open custody                                      | 11        | 19        |
| Youth Program interventions                       | 20        | 34        |
| Average monthly count:                            |           |           |
| Average monthly caseload count                    | 252       | 205       |
| Average monthly Open Custody count                | 5         | 5         |
| <b>Victim Services</b>                            |           |           |
| Victims referred to Victim Services               | 6,526     | 6,079     |
| Victim Impact statements                          | 950       | 873       |
| Short-term counselling                            | 352       | 583       |
| Trauma counselling                                | 505       | 203       |
| Compensation for victims of crime                 | 863       | 711       |
| <b>Institutional Services</b>                     |           |           |
| <b>Adult provincial correctional institutions</b> |           |           |
| Adult Custody admissions                          | 3,685     | 3,707     |
| Sentence to custody                               | 1,958     | 1,854     |
| Remands pending a court appearance                | 1,269     | 1,360     |
| Temporary Absence program                         | 161       | 160       |
| Island View Community Residential Centre          | 72        | 80        |

| Community Safety                          | 2016-2017 | 2017-2018 |
|---|-----------|-----------|
| <b>Institutional Services</b>             |           |           |
| <b>Youth Secure Custody Services</b>      |           |           |
| Youth secure custody admissions           | 168       | 184       |
| Remand                                    | 141       | 140       |
| Custody and supervision orders            | 17        | 21        |
| <b>Average daily count</b>                |           |           |
| Saint John Regional Correctional Centre   | 132.1     | 145       |
| Southeast Regional Correctional Centre    | 169.1     | 137       |
| Dalhousie Regional Correctional Centre    | 64.1      | 73        |
| Madawaska Regional Correctional Centre    | 61.7      | 68.1      |
| New Brunswick Women's Correctional Centre | 43.4      | 48.4      |
| New Brunswick Youth Centre                | 11.6      | 9.5       |
|   | 482.0     | 481.0     |

Adult provincial institutions average daily count Six-year trend

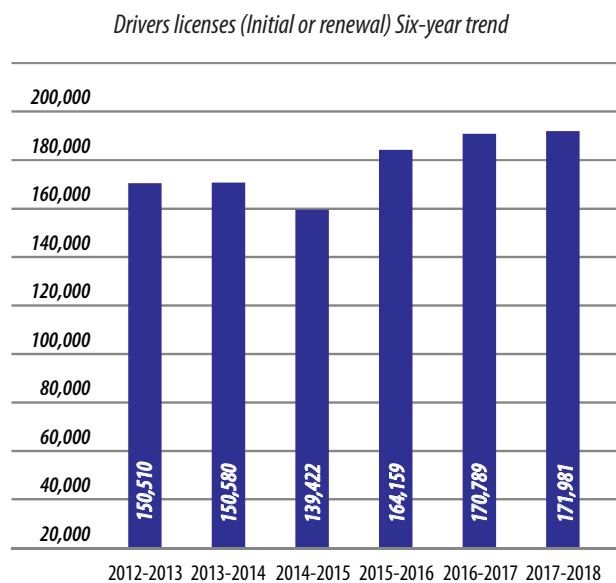
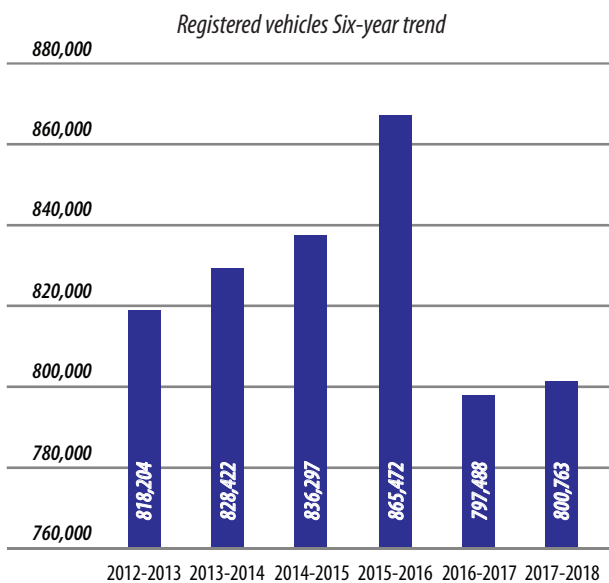


NB Youth Centre average daily count Six-year trend



| Community Safety   | 2016-2017 | 2017-2018 |
|--|-----------|-----------|
| <b>Gaming Control</b>  |           |           |
| Liquor licences  | 2,389     | 2,269     |
| Liquor permits   | 1,490     | 1,435     |
| Charitable gaming licences                                     | 1,289     | 1,298     |
| Charitable gaming permits                                      | 1,280     | 1,058     |
| Film and video licences  | 509       | 459       |
| Private Investigator and Security Guard licences               | 1,762     | 1,979     |
| Salvage Dealer licences  | 106       | 103       |
| Manufacturer licences  | 69        | 88        |
| Registration of employees and suppliers in the gaming industry | 590       | 542       |
| Registration of video lottery site holders                     | 220       | 222       |

| Community Safety                                       | 2016-2017 | 2017-2018 |
|--|-----------|-----------|
| <b>Motor Vehicle Services</b>                          |           |           |
| Drivers licences (initial or renewal)                  | 170,789   | 171,981   |
| Helmets to hardhats driver licence exchanges           | 70        | 56        |
| Identity cards (non-driving)                           | 7,037     | 8,276     |
| Vehicle registration                                   | 797,488   | 800,763   |
| Motorcycle veteran plate                               | 75        | 506       |
| Vehicle Registration reminder opt-out                  | 20,142    | 26,523    |
| Interlock clients                                      | 261       | 214       |
| Dealers and inspection stations                        | 2,205     | 2,029     |
| Passenger vehicle driving schools                      | 26        | 26        |
| Commercial vehicle driving schools                     | 6         | 7         |
| Passenger vehicle driver instructor permit             | 104       | 103       |
| Commercial vehicle driver instructor permit            | 9         | 20        |
| Motorcycle driving schools                             | 6         | 6         |
| Motorcycle driver instructor permit                    | 43        | 26        |
| International Registration Plan (IRP) audits completed | 14        | 30        |



| Community Safety                            | 2016-2017 | 2017-2018 |
|---|-----------|-----------|
| <b>Firearms</b>                             |           |           |
| Shooting ranges inspected                   | 13        | 12        |
| Shooting ranges met the provincial standard | 9         | 9         |
| Ranges required re-inspection               | 4         | 3         |
| Firearm safety training                     | 5,587     | 4,954     |
| Firearm transfers reviewed                  | 1,960     | 1,866     |

| <b>Security and Emergencies</b>   | <b>2016-2017</b> | <b>2017-2018</b> |
|---|------------------|------------------|
| <b>Emergency Measures Organization</b>  |                  |                  |
| Emergency plans registered with NB EMO (of 104 municipalities)                          | 99               | 103              |
| Planning assistance provided to communities   | 76               | 88               |
| Exercises conducted involving communities, institutions, industry and private agencies. | 27               | 25               |
| Participants in Emergency Management training courses                                   | 175              | 160              |
| Provincial Emergency Operation Centre activated (significant events)                    | 5                | 4                |
| Property owners reported damage   | 2,642            | 104              |
| Property owners applied for disaster financial assistance                               | 5,160            | 113              |
| <b>NB 9-1-1 Bureau</b>  |                  |                  |
| Volume for 911 calls  | 180,136          | 184,199          |
| Number of requests for 911 call investigations  | 75               | 61               |
| Number of new civic addresses assigned in unincorporated areas of the province          | 990              | 1,162            |
| <b>Law Enforcement and Inspections</b>  |                  |                  |
|   | <b>2016-2017</b> | <b>2017-2018</b> |
| <b>Coroner Services</b>   | <b>2016</b>      | <b>2017</b>      |
| Sudden and unexpected death investigations initiated                                    | 1,609            | 1,693            |
| <b>Office of the Fire Marshal</b>   |                  |                  |
| Fires reported  | 3,543            | 3,266            |
| Non fire related responses  | 29,490           | 29,396           |
| Fires investigated by regional fire marshals  | 121              | 140              |
| Buildings Inspected:  |                  |                  |
| By regional fire inspectors   | 3,479            | 3,379            |
| By local assistants   | 3,048            | 3,565            |
| Total of inspections  | 6,527            | 6,944            |
| Building plan reviewed  | 430              | 442              |
| Sprinkler system installations reviewed   | 37               | 58               |
| Participants in provincially funded firefighter training courses                        | 501              | 352              |
| Provincial firefighter examinations   | 1,943            | 1,882            |
| Volunteer firefighters  | 5,000            | 5,000            |
| Emergency inspections during spring flood by regional fire inspectors                   | 688              | 133              |
| Incident reports recorded for analysis  | 33,033           | 32,662           |
| <b>Inspection and Enforcement Services</b>  |                  |                  |
| <b>Motor Vehicle Safety Enforcement Section</b>   |                  |                  |
| <b>Commercial Vehicle Enforcement</b>   |                  |                  |
| Speed enforcement on commercial vehicles on provincial highways – charges               | 772              | 751              |
| Speed enforcement on commercial vehicles on provincial highways – warnings              | 259              | 235              |
| Commercial vehicles checked or weighed  | 488,845          | 453,821          |
| Inspections conducted   | 28,464           | 15,887           |
| Charges laid  | 5,626            | 5,441            |
| Warnings given  | 4,037            | 4,191            |



| Law Enforcement and Inspections                       | 2016-2017 | 2017-2018 |
|---|-----------|-----------|
| <b>Inspection and Enforcement Services</b>            |           |           |
| <b>Motor Vehicle Safety Enforcement Section</b>       |           |           |
| Roadcheck – trucks inspected                          | 233       | 378       |
| Operation Air Brake – vehicles inspected              | 28        | 15        |
| <b>National Safety Code</b>                           |           |           |
| Carrier contacts                                      | 523       | 466       |
| <b>Off-road Vehicle Enforcement</b>                   |           |           |
| Off-road vehicles checked                             | 13,425    | 13,288    |
| Number of citations                                   | 800       | 995       |
| Calls for service                                     | 4,120     | 4,181     |
| Trail kilometres                                      | 40,375    | 46,695    |
| Charges laid  | 394       | 535       |
| Warnings given  | 406       | 460       |
| Checkpoints   | 2,544     | 2,619     |
| <b>Inspection and Investigation Section</b>           |           |           |
| <b>Motor Vehicle, casino and licensee Inspections</b> |           |           |
| Inspections and investigations completed              |           |           |
| Liquor  | 4,655     | 3,357     |
| Lotteries   | 2,143     | 1,665     |
| Tobacco sales to minors                               | 2,049     | 919       |
| Film and video  | 141       | 61        |
| Salvage dealers                                       | 43        | 19        |
| Gaming equipment                                      | 39        | 26        |
| Audits on gaming equipment                            | 3,144     | 2,641     |
| Private Investigators                                 | 1,388     | 1,179     |
| Smoke-free places                                     | 1,217     | 1,646     |
| Motor vehicle inspections                             | 111       | 168       |
| Tobacco Tax   | 499       | 489       |
| Casino operational inspections                        | 507       | 533       |
| Casino operational audits                             | 71        | 267       |
| <b>Safer Communities and Neighbourhoods</b>           |           |           |
| Investigated public complaints                        | 212       | 168       |
| Properties vacated due to illegal activity            | 42        | 42        |
| Complaints with community resolution                  | 135       | 42        |
| Investigations based on illegal drug activity         | 157       | 134       |
| <b>General Investigation Unit</b>                     |           |           |
| Files received by GIS Unit                            | 58        | 57        |
| Files concluded (without court action)                | 39        | 12        |
| Files under investigation or before the courts        | 43        | 28        |
| Files concluded in court                              | 19        | 29        |

| Law Enforcement and Inspections   | 2016-2017 | 2017-2018 |
|---|-----------|-----------|
| <b>Inspection and Enforcement Services</b>  |           |           |
| <b>Contraband Enforcement Unit</b>  |           |           |
| Total number of open files  | 147       | 53        |
| Number of seizures  | 25        | *30       |
| Number of prosecutions  | 25        | **24      |
| Crime Stoppers tips   | 65        | 108       |
| *Please note: 30 seizures reflects 17 operations with charges under 121.1 CCC and POPA under sections 2.2(1) and 2.2(1.6) TTA |           |           |
| **Number of prosecutions also reflects those cases currently before the courts when guilty pleas are anticipated.             |           |           |
| <b>Inspection and Investigation Section</b>   |           |           |
| <b>Conservation</b>   |           |           |
| <b>Apprehensions for illegal activity</b>   |           |           |
| Fish and Wildlife   | 1,185     | 1,269     |
| Watercourse and fish habitat  | 46        | 39        |
| Illegal timber harvest  | 294       | 224       |
| Other (off-road vehicle, forest fire, etc.)   | 2,907     | 1,977     |
| <b>Health Protection Services Section</b>   |           |           |
| <b>Food Safety</b>  |           |           |
| Number of food service establishment inspections (by risk level)  |           |           |
| High  | 486       | 895       |
| Medium  | 3,763     | 4,161     |
| Low   | 1,321     | 1,556     |
| Total food service establishments inspected   | 5,570     | 6,612     |
| Licenses Issued   | 4,256     | 4,409     |
| Licences revoked  | 9         | 4         |
| Food handlers trained   | 890       | 633       |
| Inspections of unlicensed, temporary or special event food vendors  | 523       | 451       |
| <b>Agri-Food Services</b>   |           |           |
| Raw Milk Quality Program  |           |           |
| Number of raw milk samples tested   | 2,425     | 2,373     |
| Dairy Farm Inspections  |           |           |
| Number of routine dairy farm inspections  | 201       | 128       |
| Number of follow-up, quality and other inspections  | 306       | 257       |
| Number of Premise Penalties   | 0         | 0         |
| Number of abattoir inspections  | 73        | 50        |
| Number of Meat Shop Inspections   | 23        | 2         |
| Number of Bulk Tank Milk Graders inspections  | 37        | 20        |
| Number of Bulk Milk Tank Truck inspections  | 38        | 22        |
| <b>Water Quality</b>  |           |           |
| Public Drinking Water Supplies  |           |           |
| Number of tests monitored   | 2,561     | 3,157     |
| Boil Orders Issued  | 52        | 226       |
| Private Drinking Water Supplies   |           |           |
| Private well owner samples submitted  | 10,224    | 12,628    |
| Private well owners contacted   | 2,561     | 2,304     |

| Law Enforcement and Inspections                      | 2016-2017 | 2017-2018 |
|--|-----------|-----------|
| <b>Inspection and Enforcement Services</b>           |           |           |
| <b>Inspection and Investigation Section</b>          |           |           |
| <b>Health Protection Services Section</b>            |           |           |
| <b>Water Quality</b>                                 |           |           |
| Recreational Water Quality                           |           |           |
| Number of sites monitored                            | 40        | 47        |
| Number of beaches closed                             | 2         | 2         |
| <b>Environmental Health and Community Sanitation</b> |           |           |
| On-Site Sewage Disposal System                       |           |           |
| Application Assessments                              | 1,011     | 999       |
| Inspections  | 754       | 9120      |
| <b>Air Quality</b>                                   |           |           |
| Indoor air quality investigations                    | 92        | 99        |
| Housing complaint investigations                     | 178       | 192       |
| <b>Institutional Health</b>                          |           |           |
| Special Care Home inspections                        | 653       | 559       |
| Daycare inspections                                  | 771       | 702       |
| <i>Smoke-free Places Act</i>                         |           |           |
| Complaints investigated                              | 23        | 93        |
| <b>Technical Inspection Services</b>                 |           |           |
| Inspections completed                                | 22,425    | 23,742    |
| Plans reviewed and/or registered                     | 1,520     | 1,814     |
| Installation permits issued                          | 16,356    | 17,460    |
| Licences issued or renewed                           | 14,126    | 13,686    |
| Operating permits                                    | 17,712    | 18,730    |
| Exams administered                                   | 2,128     | 2,158     |

| Justice Services  | 2016-2017 | 2017-2018 |
|---|-----------|-----------|
| <b>Court Services</b>   |           |           |
| <b>Court activity</b>   |           |           |
| <b>Court of Appeal</b>  |           |           |
| Civil matters   | 79        | 93        |
| Criminal cases  | 38        | 47        |
| <b>Court of Queen's Bench, Trial Division</b>   |           |           |
| Causes filed <sup>1</sup>   | 2,738     | 2,555     |
| Matters filed <sup>2</sup>  | 628       | 620       |
| Family Division filing activity   | 4,958     | 4,970     |
| Trial records for petitions   | 2,599     | 2,658     |
| Motions   | 1,914     | 1,851     |
| Applications  | 3,628     | 3,808     |
| Separation agreements   | 202       | 207       |
| Voluntary Agreement (Department of Social Development clients)  | 79        | 70        |
| Affidavits of Default   | 164       | 184       |
| <sup>1</sup> A cause is defined as an action, suit or other originating process between a plaintiff and a defendant.<br><sup>2</sup> Matters generally include criminal matters, primarily indictable and summary conviction appeals and Notices of Application in civil matters (trials or hearings and ex-parte applications) |           |           |

| <b>Justice Services</b>                                 | <b>2016-2017</b> | <b>2017-2018</b> |
|---|------------------|------------------|
| <b>Court Services</b>                                   |                  |                  |
| <b>Court activity</b>                                   |                  |                  |
| <b>Small Claims Court</b>                               |                  |                  |
| Claims filed  | 1,671            | 1,433            |
| Up to \$3,000   | 638              | 544              |
| \$3,000 to \$30,000                                     | 394              | 960              |
| Small claims hearings held                              | 284              | 365              |
| <b>Provincial Court – Adults only</b>                   |                  |                  |
| Charges disposed of (excluding municipal by-laws)       | 40,263           | 39,414           |
| <b>Youth Justice Court</b>                              |                  |                  |
| Charges disposed of                                     | 1,849            | 1,683            |
| <b>Child-Centered Family Justice Initiatives</b>        |                  |                  |
| <b>Court-Ordered Evaluations Support Program</b>        |                  |                  |
| Applications received                                   | 34               | 39               |
| Approved for help with cost of evaluation               | 26               | 30               |
| <b>Office of the Registrar</b>                          |                  |                  |
| Adoption files processed                                | 115              | 116              |
| Bankruptcies filed                                      | 842              | 703              |
| Commencement of divorce proceedings                     | 1,393            | 1,339            |
| Filing of decrees absolute and divorce judgments        | 1,218            | 1,306            |
| Interjurisdictional Support Orders (ISO) files received | 439              | 395              |
| <b>Office of Support Enforcement</b>                    |                  |                  |
| Total caseload  | 12,288           | 12,000           |
| Average caseload per enforcement officer                | 492              | 429              |
| Payment transactions processed                          | 183,880          | 178,586          |
| Payments toward support accounts                        | 161,803          | 155,530          |

## Crime statistics <sup>(1)</sup>

|   | 2016  | 2017  | % change |
|---|-------|-------|----------|
| Crime rate  | 4,716 | 5,163 | 9.5%     |
| Percentage of crimes solved (clearance rate)                | 39%   | 37%   | -6.3%    |
| Crime Severity Index <sup>(2)</sup>                         | 62    | 69    | 11.3%    |
| Adult crime rate  | 1,358 | 1,393 | 2.6%     |
| Youth crime rate  | 4,131 | 3,834 | -7.2%    |
| Violent crime rate  | 1,198 | 1,264 | 5.6%     |
| Percentage of violent crimes solved (clearance rate)        | 64%   | 60%   | -5.6%    |
| Property crime rate   | 2,693 | 2,948 | 9.5%     |
| Percentage of property crimes solved (clearance rate)       | 21%   | 19%   | -7.7%    |
| Motor vehicle theft rate                                    | 124   | 158   | 27.7%    |
| Break and enter rate  | 430   | 478   | 11.3%    |
| Homicide rate   | 1.5   | 1.3   | -9.0%    |
| Sexual assault rate   | 58    | 69    | 19.1%    |
| Percentage of sexual assault crimes solved (clearance rate) | 66%   | 58%   | -11.6%   |
| Luring a child via a computer rate                          | 3.2   | 3.6   | 12.0%    |
| Robbery rate  | 31    | 28    | -8.5%    |
| Impaired driving rate                                       | 222   | 236   | 6.3%     |

Note: Rates are calculated on the basis of 100,000 population

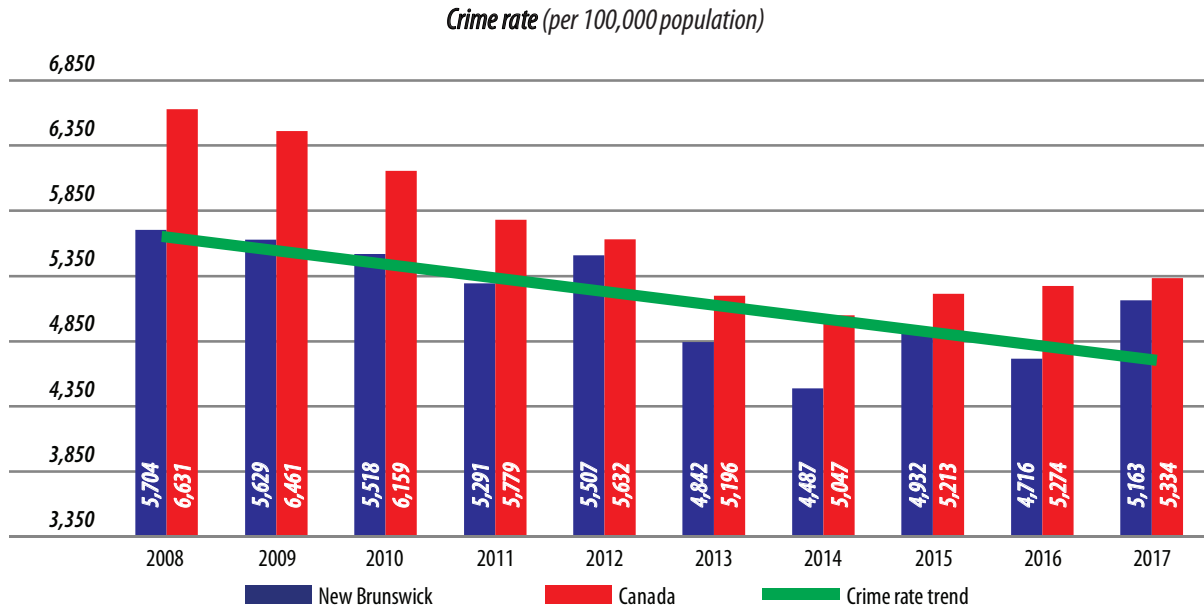
(1) Source: Statistics Canada. Table 35-10-0177-01 Incident-based crime statistics, by detailed violations

(2) Source: Statistics Canada. Table 35-10-0026-01 Crime severity index and weighted clearance rates

## Crime rate

New Brunswick ranking: fifth-lowest in Canada

**Why it matters:** Crime rates affect the sense of security that people have about their communities. These rates can also influence business investment and residential development.



In 2017, the New Brunswick crime rate was 5,163 per 100,000 population. The trend during the past 10 years continued downward. New Brunswick was fifth among the provinces for lowest rates of crime.

To be understood fully, crime rates need to be looked at during a period of years. Several factors can influence the crime rate, including whether crime is reported to police, police enforcement practices, changes to legislation and actual (real) reductions in crime. This is why the *New Brunswick Crime Prevention and Reduction Strategy* includes additional indicators as a way to more accurately measure reductions in crime during the long term, including crime severity, self-reported victimization, public perception of crime and underlying crime factors.