

Approval Process for Forensic Expense Clearance	New	Inspection and Enforcement New Brunswick	2.1.2
Policy Title	New or Amended	Division / Branch / Section	Policy #
Chief/Executive Director	April 25,2023	April 25,2023	April 2025
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Table of Contents

- 1. Purpose2
- 2. Procedure2
- 3. Approval Process for Forensic Analysis2
- 4. Resources and Inquiries2

1. Purpose

This policy is to provide the Department of Justice and Public Safety Conservation Officers within the Inspection and Enforcement Branch with the process for approval of testing of evidence that is collected for forensic analysis.

2. Procedure

Officers at their discretion may collect any number of evidentiary samples necessary in conjunction with an investigation. To reduce unnecessary costs, all samples collected for consideration will be directed to the Inspector for prior approval.

3. Approval Process for Forensic Analysis

Officers who request evidentiary sample testing are to submit a request by e-mail to the Inspector stating the following:

- A. detailed reason for the forensic analysis of each sample,
- B. number of samples for testing, and
- C. an accused name and file number.

The Inspector will rationalize the number of samples to be analyzed and estimate any testing or expert witness costs.

The Inspector will approve or deny the request, inform the officer, and where appropriate the officer's supervisor.

4. Resources and Inquiries

Officers who have questions about lab tests or analysis are to direct them to their Inspector or Superintendent of Conservation Enforcement or their delegate.