

## SATISFACTORY SCHOLASTIC STANDARD



Students must attain a Satisfactory Scholastic Standard (SSS) during each period of study they receive funding to remain eligible for student financial assistance. Satisfactory Scholastic Standard is defined as the successful completion of at least 60% of a full course load at the post-secondary level (40% of a full course load for students with disabilities). *A withdrawal from full-time studies, or a reduction in course load to part-time studies, is considered a period of unsuccessful completion.*

If a student does not maintain an SSS, the consequences and remedies outlined in the table below will apply.

SCHOLASTIC SITUATION	CONSEQUENCE	REMEDY
Failure to achieve SSS during <b>one</b> study period.	Student put on probation; remains eligible to be considered for funding in subsequent loan year*.	Must succeed in all following study periods to maintain continuous eligibility for loans.
Failure to achieve SSS during <b>two</b> study periods.	Student loses eligibility for funding for a minimum of 12 months (1 loan year*).	Must keep loans in good standing during 12-month period.
Failure to achieve SSS during <b>three</b> study periods.	Student loses eligibility for funding for a minimum of 36 months (3 loan years*).	Must keep loans in good standing during 36-month period.

\***Loan Year:** The student loan year is August 1<sup>st</sup> each year to the following July 31<sup>st</sup>.

To keep loans in good standing, students are advised to maintain contact with the National Student Loans Service Centre by calling 1-888-815-4514.

### Requesting a Review of SSS

To request a review of your SSS results, you must submit a letter providing an explanation as to why you are requesting a review and include supporting documentation specific to your circumstances, as outlined below.

- If you feel inaccurate information on your academic performance has been used to determine your SSS, you may request a review.

Required documentation: You must provide proof from your educational institution of your successful completion of the period of study in question to Student Financial Services.

- If you have experienced a temporary illness or disability, or have extenuating circumstances that impacted your ability to successfully complete a period of study, you may be exempted from the SSS for that period.

Required documentation: You must submit a letter from a physician or a third-party professional stating dates of studies impacted by your illness/extenuating circumstances to Student Financial Services.

Your request for a SSS review must be received at SFS **no later than six weeks before the end of your study period** as funds cannot be released after your period of study end date.

Documentation can be submitted electronically by visiting [studentaid.gnb.ca](http://studentaid.gnb.ca) and selecting *Upload a Document*. It can also be sent by fax or mail to the address below.

