



# Are you between 18 and 29 and looking for work?

## Youth Employment Fund

*Helping youth reach their career goals through experiential learning and mentorship*

### PROGRAM OVERVIEW

The **Youth Employment Fund (YEF)** provides funding to create an entry point to long-term employment for unemployed individuals between 18 and 29 years of age who require a work experience opportunity as identified through their employment action plan. The program provides a job placement for twenty-six weeks with a New Brunswick employer.

#### Program objectives

- Provide youth with an experiential learning opportunity.
- Help youth develop and build transferable skills and/or find employment in their field of interest.
- Provide a wage subsidy to employers to help them provide quality employment to youth.
- Enable participants to gain work experience and develop skills through basic workplace training, mentoring and coaching from the employer.
- Provide youth with the opportunity to network with others in their field of interest.

### YOUTH ELIGIBILITY

- Must be a Canadian citizen or a permanent resident.
- Must be unemployed, underemployed (not working in their field of study) or working less than 15 hours per week.
- Must be a resident of New Brunswick.
- Must have an employment action plan.
- May be referred by an employment counsellor / case manager from one of the following organizations: Post-Secondary Education, Training and Labour; Social Development; employment assistance services organizations; Aboriginal organizations; Public Safety; and Treasury Board (Equal Opportunity Program).
- Must not be a full-time student. High school students who are at least 18 years of age, graduating in June, not planning to attend full-time post-secondary education and plan to enter the labour force immediately after high school can apply to the program after May 1 for placements starting after graduation.
- Must be between 18 and 29 years old (at least 18 years old but less than 30 years old at the time of application).
- Have not previously participated in a YEF placement.

### JOB PLACEMENT

- The job placement will be for 30 hours per week for 26 weeks, consecutively (i.e. 6 months).
- Up to 8 weeks (2 months) of the 26 weeks may be for training.
- The placement cannot be for a post-secondary education practicum, a co-operative education work placement or Apprenticeship Block Release.
- The individual must not have already started with an employer prior to receiving departmental approval.
- The program subsidizes the employer minimum wage and mandatory employment related costs (i.e. CPP, EI and vacation pay).

### INDIVIDUAL SUPPORT

- Up to \$1,000 for individual support is available per youth to address barriers to the placement. For example, funds could be used to cover the costs of required training or equipment for the placement. Funds do not cover computers, phones, casual clothing or transportation. The materials and equipment purchased belong to the youth. Allocated funds are based on departmental approval.
- Employment counsellors are available to help address challenges in the workplace and to guide participants in their career.

### NEXT STEPS

**Step 1:** Complete the online form at [www.NBjobs.ca](http://www.NBjobs.ca) or contact your local regional employment office.

**Step 2:** An employment counsellor will determine your eligibility to the program.

**Step 3:** Your employment counsellor will guide you through the program process.

For full program eligibility criteria, visit [www.NBjobs.ca](http://www.NBjobs.ca) or contact your regional Post-Secondary Education, Training and Labour office.

|             |                |                 |                |
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| Bathurst    | (506) 548-4084 | Perth-Andover   | (506) 325-4406 |
| Campbellton | (506) 759-6666 | Richibucto      | (506) 532-7602 |
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