

COASTAL LAND USE APPLICATION FORM

This Coastal Application Form is to be completed if you intend to apply to use Crown Lands located along the shore of inland or coastal waters.

Basic eligibility states that you must be an adjacent upland owner for this particular land use. If you are not an adjacent upland owner you must obtain a written authorization (attached to this application) from all adjacent landowners accepting and approving the work.

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A	Describe the type of shore	
	<input type="checkbox"/> Sand	<input type="checkbox"/> Rock
	<input type="checkbox"/> Mud	<input type="checkbox"/> Other: specify
B	If you intend to use submerged Crown Land, are you the adjacent upland owner?	
	<input type="checkbox"/> Yes	<input type="checkbox"/> No
C	How far will the proposed work extend below the ordinary high water mark or within the inter-tidal zone?	
D	Present a schedule of when the work will be done? (hours / days, low tide, high tide, dates, months)	
E	Describe the types of material and equipment that will be used during any construction activity and how and where they will be used?	
F	Who will undertake the work? (the applicant or a contractor...specify)	
G	Provide copies of other approval(s) you have received or have already applied for.	

ATTACHMENTS

H	Required documents	
	H1	If one is available, provide a copy of the survey of the property.
	H2	Include a site plan describing the proposed work or development and design
	H3	Include a photo of the site (beach or water area)

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OTHER APPROVALS, PERMITS AND AUTHORIZATIONS

Work undertaken in coastal areas may also require review and approval from other Provincial, Federal departments, as well as the Municipality or Planning Commission.

Once your application is accepted at Crown Lands Branch, a project manager will advise you whether other approvals, permits and authorizations are required. An application fee may be charged by all other agencies for the required approvals/permits.

The following is a sample of legislation that may affect your proposed work and Departments that you may need to contact to obtain authorization. This list is not intended to be all inclusive.

Quarriable Substances Act – The Department of Natural Resources' Minerals Division must issue a Quarry Permit authorizing any excavation of materials 300 meters above or 300 meters below the ordinary high water mark. An application is required.

Fish & Wildlife Act; Endangered Species Act; Wetlands Policy – All applications may be forwarded to DNR's Fish & Wildlife Branch for their review to ensure they do no conflict with these Acts or Policies.

Aquaculture Act – All applications may be forwarded to the Department of Agriculture, Fisheries and Aquaculture for their review to ensure they do not conflict with any aquaculture sites and/or fishery activities.

Clean Environment Act – Depending on the nature of the work and/or the location, the Department of Environment and Local Government may review and approve activities under certain regulations (e.g., Water Quality Regulation, Environmental Impact Regulation). An application and written approval, in the form of a Certificate of Determination and/or a Certificate of Approval, may be required.

Clean Water Act – Depending on the location, coastal activities may require the Department of Environment and Local Government's review and, if approved, a Watercourse and Wetland Alteration Permit. An application is required.

Navigable Waters Protection Act – The Canadian Coast Guard (Transport Canada) must approve any activity that affects navigation on any body of water capable of being navigated by floating vessels of any kind for the purpose of transportation, commerce or recreation. An exemption may be issued. The work is screened under the *Canadian Environmental Assessment Act*. An application is required.

Fisheries Act – The Habitat Management Division of Fisheries and Oceans Canada must approve any activity that may alter, disrupt or destroy fish habitat.

Canadian Environmental Protection Act – Environment Canada must review and approve any activity involving the disposal of any materials below the ordinary high water mark under the Ocean Disposal Permit Regulation. After screening projects under the *Canadian Environmental Assessment Act*, an Ocean Disposal Permit may be issued. An application is required.

Community Planning Act: Your local municipality or District Planning Commission must issue a building permit for all work undertaken in coastal areas.

Coastal Application Form - Glossary

Submerged Crown Land	Crown land that is covered by either fresh or salt water such as a lake bottom, river bed or the bed of the sea.
Ordinary High Water Mark (OHWM)	<u>Coastal</u> : A line on the shore representing the elevation of the mean or average high tide under normal weather conditions. <u>Inland</u> : The line on the bank or shore of a lake, river or stream made by the average level of the water excluding freshets or summer lows.
Water lot	A parcel of submerged Crown Land that lies below the ordinary high water mark.
Dredging	Term used to describe the excavation of submerged lands (situated below the ordinary high water mark) for the purpose of maintaining a navigational channel, a wharf site, constructing a breakwater, etc.
Site Plan	A written description of the manner and time which a applicant shall alter, develop, use, maintain and rehabilitate Crown Lands. This may include a description and sketch of the physical location of an existing or planned structure(s) (e.g., buildings, fencing, access roads, electrical, water and septic systems, parking areas, etc.) plus a timetable or phases of development.