

# Believing in vibrant, viable, self-sufficient communities

An overview of  
Local Government services

[www.gnb.ca/localgovernment](http://www.gnb.ca/localgovernment)



## Who we are . . .

The Department of Local Government (DLG) is the provincial government's primary connection to communities throughout the Province of New Brunswick.

## What we do . . .

Fundamental to the Department's role is building and sustaining relationships with communities and providing leadership in support of self-sufficient communities.

To enable strong communities, we provide advisory, educational and legislative support on a range of local government issues.

## How we do it . . .

Key ways in which the Department provides leadership in support of self-sufficient communities:

### Council and Administrative Support Community Support Financial Support

## Council and Administrative Support

*Provided by:*

- connecting with municipalities and rural communities and providing capacity building leadership;
- educating and engaging stakeholders on local governance issues; and continually developing new and enhancing existing capacity building resources for communities, including enabling legislation;
- hosting Municipal Orientation; offering educational workshops and training; and distributing municipal and rural community advisory notices;
- liaising with municipal associations of New Brunswick, and federal and provincial counterparts on issues and programs that affect New Brunswick communities.

## Community Support

*Provided by:*

- assisting interested communities with considering and achieving restructuring and the sharing of services to better meet their common needs;
- providing engineering advice; and undertaking infrastructure needs analyses for municipalities and local service districts (LSDs);
- facilitating the provision of services in LSDs (such as fire protection, solid waste collection, emergency measures, and dog control via the NBSPCA) and carrying out day-to-day operations;
- developing and/or amending legislation, regulations and policies in response to local governance issues and communities needs.

## Financial Support

*Provided by:*

- advising municipalities, rural communities, LSDs and commissions on accounting and financial reporting requirements;
- reviewing and approving the annual budgets of municipalities, rural communities, LSDs and commissions;
- reviewing and approving long term borrowing of municipalities, rural communities and commissions;
- calculating and distributing Unconditional Grant support and fine revenue sharing payments to New Brunswick communities;
- managing Gas Tax Fund applications of eligible New Brunswick communities to ensure program criteria are met.

## Web tools:

The Department of Local Government website contains a number of resources covering a variety of topics that would benefit community officials, administrators, organizations and the general public alike.

## Websites of Note:

**The Local Government Resource Manual** is a convenient, self-help web tool providing practical guidance for municipal and rural community officials and staff on the day-to-day administration of a community.

**The Gas Tax Fund and Municipal Capital Borrowing Guide websites** are informative tools for exploring community funding opportunities.

**The Assessment and Planning Appeal Board website** is a helpful first stop for anyone considering appealing their property tax, land use planning or heritage preservation assessment.

**The Community Profiles website** is the Department's on-line directory of information on New Brunswick municipalities and rural communities. It contains detailed contact information and lists key services provided by New Brunswick communities.

To access these and other helpful electronic resources, visit: [www.gnb.ca/localgovernment](http://www.gnb.ca/localgovernment)

*The Department is continually working on helpful on-line tools and resources. Be sure to check periodically for new additions.*

## Departmental Contacts:

Capacity Building and Local Services  
(506) 453-2154  
Community Finances  
(506) 453-2154  
Community Infrastructure (Funding)  
(506) 457-4947  
Local and Regional Governance  
(Community Restructuring)  
(506) 453-2154  
Local Government Policy  
(506) 453-2434  
Program & Engineering Services  
(506) 444-2654  
Stakeholder Education and Engagement  
(506) 453-2434

## Local Service District (LSD) Contacts:

Bathurst	547-7443 / 789-2353
Edmundston	735-2763
Hampton	832-6000
Miramichi	778-6686
Richibucto	523-7604 / 856-3119
St. Stephen	466-7370
Tracadie-Sheila	394-3868
Woodstock	325-4847 / 453-2838

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## Central Office Mailing Address

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Fredericton, NB E3B 5H1

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