



# Cannabis Education and Awareness Fund

## Research and Programs Application Form

### About Us

The **Cannabis Education and Awareness Fund Act** mandates that the Province of New Brunswick, through the Education and Awareness Fund, will contribute to research and programs that target harm reduction, education, prevention, and responsible use of cannabis. The Fund will be supported by two percent of the gross sales of cannabis from suppliers to the provincial retailer, Cannabis NB.

Cannabis legalization presents a social change for New Brunswick and Canada. Because of its history as a controlled substance, cannabis is not necessarily well understood by medical or health care professionals, users, parents or youth. Accurate information is invaluable for New Brunswickers to be able to make healthy and informed choices. The Fund aims to bridge the gap by subsidizing evidence based cannabis research and programs.

The Education and Awareness Fund strive to support a variety of applications that address or study the needs or regionally, linguistically and culturally diverse New Brunswickers.

**Vision:** New Brunswickers are making informed, responsible choices about their cannabis use. This includes:

- Delaying the onset of cannabis use
- Choosing to consume lower risk cannabis products
- Choosing to use cannabis in moderation
- Choosing not to operate motor vehicles while consuming cannabis
- New Brunswickers in vulnerable groups do not consume cannabis, and
- Choosing not to consume cannabis when pregnant or breastfeeding.

**Objective:** Develop education and awareness initiatives, policies and programs that equips New Brunswickers with information that helps them make informed, responsible choices about their cannabis use.

**Mission:** Undertake and/or fund research, develop information, and implement policies and programs that New Brunswickers can use to inform their responsible cannabis use choices.

**Priorities for 2019-2020:**

- Fund public awareness campaigns to help educate and create awareness of the responsible use of cannabis in the new legalized environment.
- Identify knowledge gaps
- Develop three-year plan
- Call for applications
- Fund initial research and programs

### Applicant Information

Name of Primary Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last* *First*

Secondary Applicant(s): \_\_\_\_\_  
*Last* *First*

\_\_\_\_\_  
*Last* *First*

\_\_\_\_\_  
*Last* *First*

Name of  
Organization/Affiliation: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street Address* *Apartment/Unit #*

\_\_\_\_\_  
*City* *Province* *Postal Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Phone  
(Other): \_\_\_\_\_ Email (Other): \_\_\_\_\_

Name of Research Project or  
Program: \_\_\_\_\_

Total Amount \$ \_\_\_\_\_ Funding Period Requested  
(maximum of 12 months): \_\_\_\_\_

Are you affiliated with a university or government  
department? YES NO

If you answered **NO** to the above: Please attach a one-page description of the organization including:

- mission/vision/mandate,
- source of funding,
- community ties,
- relevant past projects, and
- any other relevant information.

## Project Proposal

### Project Description

Please attach a Project Description including:

- Abstract (provide an overview of your proposal)
- Goals and expected results
- How your proposal applies to Fund priorities
- Explicit statement as to New Brunswick focus or connection (can involve New Brunswick participants, New Brunswick community, employ New Brunswick students etc.)

- Possibilities for scaling the project, long term effects, possible next steps if applicable.

### Methodology

Explain the methodology you will undertake for your proposal:

- Describe the methods you will use to achieve your goals.
- What evidence do you have these methods are successful or reliable?
- Do you have examples or similar projects? How do they compare to your proposal?

If your proposal involves **research**, please include:

- Data collection, methods of data analysis, target population(s)
- If relevant explain ethical implications
- Possibilities for future research
- Assess challenges and possible mitigation strategies

If your proposal involves a **program**, please include:

- Target population,
- How participants will be selected
- Explain why your program is needed and what gap it fills
- If relevant explain ethical implications
- Assess challenges and possible mitigation strategies

## Budget

Please attach a detailed budget including:

- Timeline (projects may not exceed 12 months)
- Itemized expenditures including salaries or honorariums/ per diem
- Quotes, if applicable

### Ineligible Expenditures

The Cannabis Education and Awareness Fund will not approve expenses for the following:

#### Personnel

- Statutory and extended benefits exceeding the 20% limit
- Performance pay (bonuses)
- Severance/ separation/ termination payments
- Maternity leave (including top up portion not covered under Employment Insurance)
- Compensation during extended absence

#### Travel and Accommodation

- Alcohol related hospitality expenses

The GNB Travel Policy will apply to travel and accommodation. (Appendix A)

#### Materials

- Rental charges for use of recipient owned equipment (e.g., computers)

#### Rent

- Rental costs claimed for property/ space owned by or donated to the recipient

Other

- Capital costs such as the purchase of land, buildings, or vehicles
- Construction of infrastructure such as buildings
- Provision of services that are the responsibility of other levels of government (e.g., individual counselling)
- Overhead/administrative fees expressed as a percentage of ongoing operational support of an organization
- Costs of ongoing activities for the organization (not directly related to the funded project)
- Profit-making activities

**Has this project received (or will be receiving) funding from a source other than the Cannabis Education and Awareness Fund?**

YES

NO

If you answered **YES** to the above: Please indicate the name of the other funding organization and the amount of their contribution.

Name of Organization: \_\_\_\_\_

Amount: \_\_\_\_\_

**Are you applying for a grant exceeding \$25,000?**

YES

NO

If you answered **YES** to the above: Please include an environmental scan. It should address the methods you are using and any gaps your research or program intends to fill. The environmental scan will be a maximum of two pages, single spaced 12-point font and the bibliography shall not exceed three pages.

### Application Details

Applications will be sent to email. The Board reserves the right to ask for clarification or supplementary information in any application. The Board reserves the right to dismiss applications.

The Board will meet quarterly to review applications from the previous quarter. Applicants will be notified of the board's decision. Successful applicants will be asked to sign a funding agreement. There is no process for appeals, but applicants may re-apply after having addressed the concerns of the Board.

Applications will be assessed against the following criterion:

- Project description: 25%
- Experience of the Organization or Applicant: 15%
- Adherence / applicability to funding priorities: 20%
- Methodology: 30%
- Environmental Scan: 10%
- Budget: Pass / Fail

A Final Report will be required as a condition of a funding agreement. Final reports will include results, implications of findings, avenues for future research and a final budget along with any other deliverables stipulated in the funding agreement. Final reports will be submitted no later than 60 days after the project is complete. Further details, including a presentation, may be requested by the board upon receipt of the final report.

Any requests for extensions must be submitted in writing to the board no less than 60 days prior to the expected end date.

*I certify that my answers are true and complete to the best of my knowledge. If this application leads to funding, I understand that false or misleading information in my application may result in termination of funding. I understand that the board reserves the right to dismiss applications for any reason.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Appendix A

**Kilometric allowance**

Kilometric level/fiscal year (Individual records of accumulated kilometers revert to zero on April 1st of each year)	Effective April 1, 2012
For each of the first 8,000 kilometers per year	\$.41
For each of the next 8,000 kilometers per year	\$.38
For each kilometer in excess of 16,000 kilometers per year	\$.33

**Meals allowance**

Meal Period	In-province	Out-of-province
Breakfast (between 12:00 a.m. and 12:00 noon)	\$7.50	\$10.00
Lunch (between 12:00 noon and 6:00 p.m.)	\$10.50	\$12.00
Dinner (between 6 p.m. and 12:00 a.m.)	\$19.50	\$24.00
TOTAL DAILY ALLOWANCE	\$37.50	\$46.00