

School District _____

Department of Education and Early Childhood Development



Policy 704 - APPENDIX E-3

Date: _____

LETTER TO PARENTS

Dear _____

This letter is to advise you that several attempts have been made to contact you regarding

[describe situation, e.g., the development of your child's *Essential Routines Services* plan/*Extreme Allergy Management* plan; your provision of care, medication or other items required for your child's safety or the completion of required forms]

Dates of previous contacts:

We must inform you that your actions may be placing the security or development of your child at risk, according to subsection 31(1) of the *Family Services Act* (<http://laws.gnb.ca/en/ShowPdf/cs/F-2.2.pdf>).

31(1) The security or development of a child may be in danger when

(c) The child is in the care of a person who is unable or unwilling to provide adequate care, supervision or control of the child;

(g) The child is in the care of a person who neglects or refuses to provide or obtain proper medical, surgical or other remedial care or treatment necessary for the health or well-being of the child or refuses to permit such care or treatment to be supplied to the child;

Also, may we remind you of your obligations under policy 704: *Health Support Services* (<http://www2.gnb.ca/content/dam/gnb/Departments/ed/pdf/K12/policies-politiques/e/704A.pdf>) that you have already received.

The school must take precautions in order to protect your child's health and safety. Therefore, we are requesting you sign off on the attached plan the school has developed to care for your child. We must advise you that your decision to [describe situation, e.g., not participate in the development of an emergency plan for your child] may impede the school's ability to adequately care for your child.

(Parent/guardian signature)

Date

We appreciate your understanding in helping us create a secure environment for your child.

Thank you.

The school principal,
