

**Subject:** Interim certificate 4 in a specified field of study and upgrading requirements

**Effective:** July 4, 2005

**Revised:**

### 1.0 PURPOSE

To establish the requirements for:

- granting an interim certificate 4 to a holder of a bachelor degree in a specified field; and
- upgrading to a certificate 5.

### 2.0 APPLICATION

This policy applies to applicants holding a bachelor degree in a specified field, as specified by the Minister, who wish to teach in the New Brunswick public school system.

### 3.0 DEFINITIONS

None

### 4.0 LEGAL AUTHORITY

*Teacher Certification Regulation – Education Act*

Section 12 – Interim Teacher’s Certificates

12(3) The Minister may issue an interim teacher's certificate 4

(b) to a person who

(i) has specialized training, education or experience in such fields of study as specified by the Minister,

(ii) has fulfilled the entrance requirements for admission to an approved teacher education program, and

(iii) has completed such courses and training as are specified by the Minister

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## 5.0 GOALS / PRINCIPLES

The Department of Education recognizes the importance of defining standards to ensure teachers:

- have adequate training in the subject area they teach, and
- master the core competencies required for teaching.

## 6.0 REQUIREMENTS / STANDARDS

### 6.1 Eligible specialty fields

“Specialized training, education or experience in such fields of study as specified by the Minister” (Paragraph 12(3)(b)(i), of the [Teacher Certification Regulation – Education Act](#)), is defined as an undergraduate degree with 120 credit hours, in the specialty fields as identified by school district needs where it is determined that a certified teacher cannot be obtained.

### 6.2 Initial requirements for teaching

Courses in the areas of:

- classroom management;
- methods in specified field; and
- school law

must be completed prior to being issued an interim certificate four in a specified field. If the above courses are not completed, the applicant will be issued a Regular Local Permit which will be converted to an Interim Certificate four upon successful completion of these courses.

If university courses are unavailable, professional development courses may be considered. Such courses must be assessed and recommended as eligible by the Minister’s Advisory Committee on Teacher Certification.

### 6.3 Requirements to upgrade an interim teacher’s certificate 4 to a certificate 5

- Successful completion of an approved B.Ed.
- Two years of successful teaching in the schools of the province may be substituted for the practice teaching component.

### 6.4 Renewal of interim certificate

As per the obligations of the teacher’s employment contract, a minimum of two courses (6 credit hours) per year must be taken and half of the courses required to obtain the B.Ed must be successfully completed within four years. If these requirements are met, the Minister may renew the interim certificate for a single additional four-year term.

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**7.0 GUIDELINES / RECOMMENDATIONS**

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None

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**8.0 DISTRICT EDUCATION COUNCIL POLICY-MAKING**

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None

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**9.0 REFERENCES**

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Policy 701 – [\*Policy for the Protection of Pupils\*](#)

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**10.0 CONTACTS FOR ADDITIONAL INFORMATION**

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Department of Education – Office of Teacher Certification  
(506) 453-2785

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