

# Post-Endorsement Requests – Atlantic Immigration Program (AIP)



An endorsement certificate gives the applicant twelve (12) months to submit their PR application to IRCC. Applicants must apply to IRCC before the endorsement expires (the expiry date is noted on the Confirmation of Endorsement.). Once an endorsement certificate expires, it cannot be extended or renewed.

An applicant who has received an endorsement under the AIP and has applied for permanent residence may be [eligible](#) to receive a modified endorsement certificate. Changes to an applicant’s situation, for example, loss of employment, change of employers, change of NOC ,or any changes that could affect their eligibility must be reported to the province. The applicant must also inform IRCC of the changes in writing using the [web form](#) . IRCC may require the modified endorsement certificate.

If a modified certificate or a letter of support for a work permit is required, please complete the application form below and submit to the [NBPNP-PCNB@gnb.ca](mailto:NBPNP-PCNB@gnb.ca) **The subject line on the email should indicate: Post-endorsement Request (INB#).**

**IMPORTANT:** Post-endorsement requests will only be considered if they are sent from the email address indicated in your INB account.

PRINCIPAL APPLICANT INFORMATION		
Family name(s)	Given name(s)	Date of birth (yyyy-mm-dd)
INB file number	Endorsement (certificate number)	IRCC file number (if applicable)
Current mailing address		
Personal Email		Telephone
<input type="checkbox"/> Contact information in my INB account is up to date (i.e., mailing address, telephone, and email)		

<input type="checkbox"/> MY EMPLOYMENT SITUATION HAS CHANGED AND I NEED TO MODIFY MY ENDORSEMENT DOCUMENT(S)			
<input type="checkbox"/> I have a new employer	<input type="checkbox"/> I have a new NOC code	<input type="checkbox"/> Other (explain below)	
Company name (required)		New Employer INB number (required):	
Job title	Start date (mm-dd-yyyy)	NOC (original)	NOC (new, if applicable)
<input type="checkbox"/> REASONS OTHER THAN EMPLOYMENT, EXPLAIN			
<input type="checkbox"/> Error on my endorsement paperwork	<input type="checkbox"/> My work permit is expiring	<input type="checkbox"/> I want to voluntarily withdraw my endorsement	<input type="checkbox"/> Other (explain below)
Explain:			

**AMEND MY ENDORSEMENT**

Only applicants who have applied for permanent residency and are currently living and working in Canada will be eligible to amend their endorsement.

If you have changed employers and wish to amend your endorsement certificate the new employer must be designated under the New Brunswick AIP.

**ISSUE AN R204 LETTER OF SUPPORT FOR A WORK PERMIT**

**A principal applicant who has a Confirmation of Endorsement and is employed or has a job offer from a Designated New Brunswick company may be issued a work permit by IRCC. Employers must pay a compliance fee of \$230 through the [IRCC Employer Portal](#) before you submit an application for a work permit.**

**AIP- DOCUMENTS REQUIRED IF YOU NEED A WORK PERMIT SUPPORT LETTER AND YOUR EMPLOYMENT SITUATION HAS NOT CHANGED**  
(documents must be in pdf format)

- Confirmation of employment (Employer letter and pay stubs)
- Proof of applicant's legal status in Canada (as applicable) (expiring work permit, visitor permit or study permit)

**AIP- DOCUMENTS REQUIRED IF YOUR EMPLOYMENT SITUATION HAS CHANGED AND/OR YOU NEED A WORK PERMIT SUPPORT LETTER**  
(documents must be in pdf format)

- |  |  |
|--|--|
| <input type="checkbox"/> IMM0157E Job Offer Form             | <input type="checkbox"/> Detailed Job Description  |
| <input type="checkbox"/> Signed Endorsement Application Form | <input type="checkbox"/> Proof of applicant's legal status in Canada (as applicable) (work permit, visitor permit or study permit) |
| <input type="checkbox"/> Signed offer letter or contract     |  |

**OTHER DOCUMENTS** (pdf format)

- Proof of legal status in Canada
- IRCC correspondence indicating your permanent resident application was submitted within the validity of the endorsement
- IRCC final decision correspondence (as applicable)

**PRINCIPAL APPLICANT DECLARATION**

I do solemnly declare that the information I have given in the forgoing application is truthful, complete, and correct, and I make this solemn declaration believing it to be true and knowing that it is of the same force and effect as if made under oath. I understand that any false statements or concealment of a material fact may result in my exclusion New Brunswick Immigration Programs. I understand all the above information, having had the opportunity to ask for or having asked for and obtained an explanation on every point which was not clear to me. I will immediately inform GNB if any of the information or the answers provided in my application forms change.

\_\_\_\_\_  
Signature of principal applicant

\_\_\_\_\_  
Date (mm-dd-yyyy)

Personal information on this form is collected under the authority of the *Immigration and Refugee Protection Act*, SC 2001 c.27. The purpose of the collection is to process your application for the New Brunswick Provincial Nominee Program (NBPNP). The information will be used for research, performance measurement and/or evaluation of the Program. If you have any questions about the collection and handling of personal information you may contact the Director of Operations, Compliance & Integrity, Immigration New Brunswick. Telephone: 1 (833) 799-7966 within North America or 1 (506) 799-7901 outside North America Email: [immigration@gnb.ca](mailto:immigration@gnb.ca); Website: [www.welcomenb.ca](http://www.welcomenb.ca)