

Frequently Asked Questions

1. Who needs to register?

The *Gaming Control Act* requires gaming assistants, gaming suppliers and certain non-gaming suppliers to be registered.

2. What is a Gaming Assistant?

A **gaming assistant** is either a casino employee or a casino key employee.

3. What is a Casino Employee?

A **casino employee** is an individual who is employed in the operation of a casino who,

- a) works in a sensitive area of the casino,
- b) is authorized to issue complimentarys to reward customers of the casino or to promote customer loyalty,
- c) is the immediate supervisor of any person whose duties are covered under a) or b), or
- d) is the manager, or holds any managerial position above that level, of the immediate supervisors of the housekeeping or maintenance employees of the casino operator.

4. What is a Casino Key Employee?

A **casino key employee** is an individual who is employed in the operation of a casino and who,

- (a) manages casino employees, directly or indirectly, other than those who are casino housekeeping or maintenance employees,
- (b) exercises significant decision-making authority with respect to the operation of the casino,
- (c) is responsible for human resources and staffing of the casino or is in charge of the accounting, internal audit, purchasing, compliance or information technology areas of a casino,
- (d) is an officer of the casino operator, or,
- (e) provides training, under contract with the casino operator, to individuals in gaming, dealing, equipment installation, maintenance or repairs or any other gaming-related aspect of the casino.

5. Who is required to be registered as suppliers under the Act?

The following persons are required to be registered as suppliers under the Act:

- (a) a casino operator,
- (b) a gaming supplier,
- (c) a non-gaming supplier that provides goods or services to a casino operator in an amount that is equal or greater than \$500,000 in any fiscal year of the casino operator, unless the non-gaming supplier is exempt from registration; and
- (d) a trade union.

6. What is a casino operator?

A **casino operator** is a person who operates or who is preparing to operate a casino under an agreement with the New Brunswick Lotteries and Gaming Corporation.

7. What is a Gaming Supplier?

A **gaming supplier** is a person who;

- a)** manufactures, provides, installs, maintains or repairs gaming equipment or provides gaming services that
 - (i) could influence the outcome of a game of chance that is held in a casino, or
 - (ii) is integral to the conduct, management or operation of a game of chance described in subparagraph (i),
- b)** manufactures, provides, installs, maintains or repairs a surveillance system in a casino,
- c)** manufactures, provides, installs, maintains, repairs or operates a gaming management system in or for a casino,
- d)** is a junket operator or junket representative, or
- e)** under contract with a casino operator, provides training to individuals in gaming, dealing, equipment installation, maintenance or repairs or any other gaming-related aspect of the casino, but is not a registered casino key employee.

8. What is a Non-Gaming Supplier?

A **non-gaming supplier** is a person who provides goods or services that relate to the construction, furnishing, repair, maintenance or business of a casino, but that are not directly related to the playing of games of chance.

9. What is a trade union?

A **trade union** is a trade union as defined in the Industrial Relations Act that represents persons employed in a casino.

10. How do I apply for registration?

You must complete an application form and submit the applicable fees.

11. What are the registration fees?

The registration fees are as follows:

Casino Employee - \$400
Casino Key Employee - \$400
Casino operator - \$50,000;

Gaming suppliers who supply goods or services to a casino operator within a fiscal year of the casino operator in an amount

- (i) less than \$25,000 - \$250,
- (ii) from \$25,000 but less than \$50,000 - \$750,
- (iii) from \$50,000 but less than \$100,000 - \$1,500,
- (iv) from \$100,000 but less than \$250,000 - \$2,500,
- (v) from \$250,000 but less than \$500,000 - \$5,000, and
- (vi) \$500,000 or over - \$10,000.

Non-gaming supplier - \$500
Trade union - \$500.

12. When does my registration expire?

The registration for a gaming assistant expires 4 years from the date of issuance or until terminated.

The registration for a supplier or non-gaming supplier expires 1 year from the date of issuance or until terminated.

13. What happens if my application for registration is denied?

If you are not successful with your application, a letter will be sent to you explaining that you did not qualify. If you wish to appeal the denial, you will be required to serve a written request on the Registrar and the Minister within 15 days.

14. Are there any exemptions to the registration process?

A non-gaming supplier that provides goods or services to a casino operator in an amount that is equal to or greater than \$500,000 in any fiscal year of the casino operator may be eligible for an exemption for registration provided they meet certain criteria.

15. How does a non-gaming supplier apply for an exemption from registration?

A non-gaming supplier must complete and submit an “Application for Exemption from Registration as a Non-Gaming Supplier” (form # 78-9728) to the Registrar for consideration.

16. What criteria is used to determine eligibility for exemption from registration?

The Registrar must be satisfied that issuing the certificate of exemption is not contrary to the public interest. The non-gaming supplier must be, in the opinion of the Registrar,

- a)** financially responsible in the conduct of its business and act in accordance with the law and with honesty and integrity,
- b)** is regulated by a statutorily established self-regulating body,
- c)** is regulated by the government of the Province, the government of Canada or any agency of the government of the Province or the government of Canada, or
- d)** is a municipality or rural community as those terms are defined in the *Municipalities Act*, the government of the Province or of another province or territory of Canada, the government of Canada or of another country, the government of a state or territory of another country or an agency of them.

17. Do I need to pay a fee to apply for an exemption?

There is no fee required to apply for an exemption from registration as a non-gaming supplier.

18. Is there a phone number I can call for assistance?

Please call Licensing and Registration at **506-453-7472** or send an e-mail to gaming-jeux@gnb.ca for assistance.